



Town of Brewster

2198 Main Street

Brewster, MA 02631

(508) 896-3701

www.brewster-ma.gov

Office of:

Select Board

Town Manager

APPLICATION FOR ANNUAL ENTERTAINMENT LICENSE

Following submission of a completed application and payment, allow up to 4-6 weeks before a public hearing with the Select Board is scheduled. Submit complete application to Town Manager's office or email to licenses@brewster-ma.gov.

Section 1: Applicant Information

TYPE: ☐ New ☐ Renewal

Name of Business/Corporation:
Name of Business Owner:
Business Address (location of entertainment):
Mailing Address if different:
Telephone # and Email Address:

Section 2: Type of Entertainment to be offered (check all that apply):

<input type="checkbox"/> Dancing by patrons	<input type="checkbox"/> Live music	<input type="checkbox"/> Theatrical exhibitions/Play
<input type="checkbox"/> Dancing by live performers	<input type="checkbox"/> Amplified music	<input type="checkbox"/> Disc Jockey
<input type="checkbox"/> Karaoke	<input type="checkbox"/> Radio/Television	<input type="checkbox"/> Coin operated Games
<input type="checkbox"/> Juke Box	<input type="checkbox"/> Recorded Music	<input type="checkbox"/> Pool/Billiards
<input type="checkbox"/> Other (please explain):		

Section 3: Proposed Days and Hours of Entertainment

Mondays:	Start time: _____	End time: _____
Tuesdays:	Start time: _____	End time: _____
Wednesdays:	Start time: _____	End time: _____
Thursdays:	Start time: _____	End time: _____
Fridays:	Start time: _____	End time: _____
Saturdays:	Start time: _____	End time: _____

Sundays: Start time: _____ End time: _____

Section 4: Location of Entertainment: _____Indoors _____Outdoors

If outdoors, the applicant must provide proof of ownership/lease for use of the outdoor space. Please describe what efforts the applicant/business has taken to reduce the impact of noise from outdoor entertainment to neighboring residents and businesses. Please attach a property map with proposed locations of entertainment.

Section 5: Detailed Description of Proposed Entertainment

Section 6: Previous or Current Violations

In the past year, has the applicant or business been notified of any violations? _____ Yes _____No
If yes, please state the reason for the violation and the current status:

Entertainment licenses are valid July 1- June 30th each year. The Town Administration office will contact current Annual Entertainment License holders in early May to renew their license. The Select Board will hold a public hearing in the month of June to review all Annual Entertainment Licenses. All taxes must be paid to the Town of Brewster before applications will be reviewed. It is the responsibility of the applicant to understand the rules and regulations associated with an entertainment license. By signing this form, the applicant certifies that he/she has read Chapter 140, Sections 181 and 183A of Massachusetts General Law.

Applicant Signature: _____ Date: _____

INSTRUCTIONS FOR AN ENTERTAINMENT LICENSE

1. Only completed applications accompanied with the required fees will be accepted. The applicant will then be scheduled for a public hearing before the Select Board.
2. A COMPLETE application consists of the following:
 - a. A properly and completely filled out application form.
 - b. A site plan or diagram sketch of the property that includes the properties buildings, parking, and proposed site for entertainment.
 - c. Check (made out to the Town of Brewster) or cash in the correct amount.
 - d. If requesting Entertainment on Sundays, an additional check made out to the Department of Public Safety and a signed Commonwealth of Massachusetts License for Public Entertainment on Sunday.
3. The Town Administration office will advertise the public hearing at least two weeks prior to its date.
4. The Town Administration office will provide the applicant with an abutters map, list of addresses and approved letter that the applicant must mail to abutters at least two weeks prior to the public hearing date.

ENTERTAINMENT LICENSE FEES

One-Day Entertainment License	\$35 per event
Weekday License (Monday- Saturday)	\$250 per year
Sunday License*	\$50 after 1:00pm
	\$100 prior to 1:00pm
Coin Operated Amusement	\$30 per device

**Sunday Licenses are issued through the State, if applying for a Sunday license, the Town Administration office will provide you with the required application.*

LOCAL LICENSING AUTHORITY- BREWSTER SELECT BOARD

Upon written application describing the proposed entertainment, the Select Board may grant, an entertainment license including reasonable terms and conditions. The Select Board may revoke, cancel, or suspend any license issued upon evidence that the terms and conditions of such license are being violated. No refund is possible after a license has been issued.

Any changes to the entertainment license that has been previously approved will require the owner/business to apply for a new Entertainment License through the Select Board.