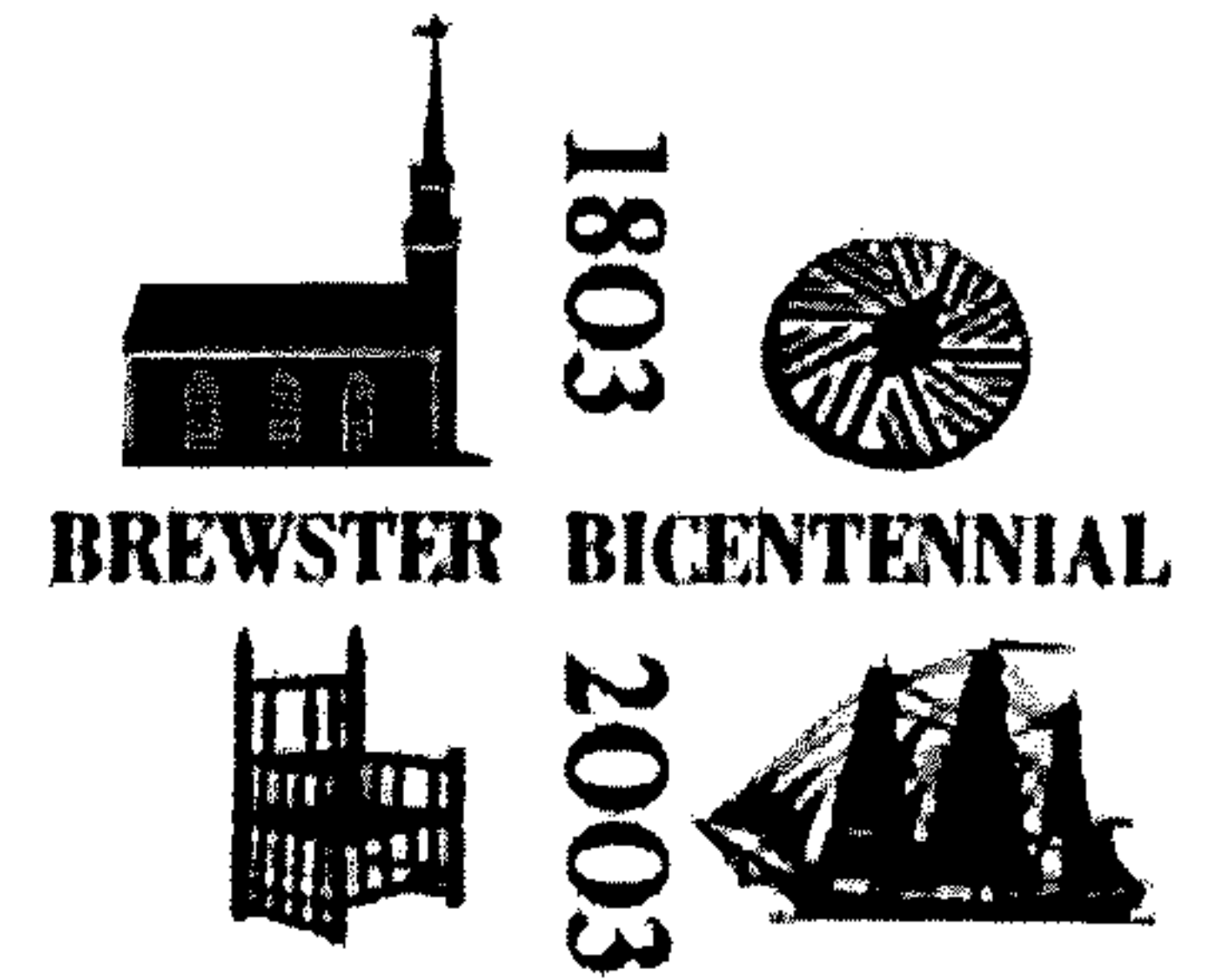


**Town of Brewster**  
**Community Preservation Committee**  
2198 Main Street  
Brewster, Massachusetts 02631-1898  
(508) 896-3701 x 133  
Fax (508) 896-8089



## APPLICATION FOR COMMUNITY PRESERVATION ACT FUNDING

**Date Application Submitted:**

November 13, 2017

**Name of Project Applicant:**

Donna J. Kalinick, <sup>Assistant</sup> Town Administrator

**Name of Co-Applclicant(s), if applicable:**

Ryan Bennett, Town Planner

**Name of Contact Person:**

Donna Kalinick

**Contact Person's Mailing Address:**

2198 Main St.

**Contact Person's Daytime Phone Number:**

Phone 508 896 3701 x 1130

**Contact Person's email Address:**

dkalinick@brewster-ma.gov

**Proposed Project Name:**

Part time Housing Coordinator

**Project Address (or assessor's parcel ID):**

**Project Synopsis:**

In Spring of 2016, The CPC funded the creation of a part time Housing Coordinator position for a portion of FY17 and all of FY18. The position was filled in July of 2018. Since coming on board, The Housing coordinator has made significant progress in the research, promotion and organization of the Town's Housing programs.

**Category:** ☐ Open Space ☐ Historic Preservation ☐ Recreation ☒ Community Housing

**CPA funding requested \$** 36,000

**Total Cost of Proposed Project \$** 36,000

### PROJECT DESCRIPTION

Attachment: JOB Description, September + October

Housing coordinator reports

①



# **Town of Brewster Community Preservation Committee**

## **CATEGORY SPECIFIC CRITERIA**

(Identify which of the following criteria apply to your project.)

### **Open Space Proposals**

- ☐ Permanently protect important wildlife habitat, including areas of significance for biodiversity, diversity of geological features and types of vegetation, contain a habitat type that is in danger of vanishing from Brewster or preserve habitat for threatened or endangered species of plants or animals.
- ☐ Provide opportunities for passive recreation and environmental education.
- ☐ Enhance or protect wildlife corridors, promote connectivity of habitat and prevent fragmentation of habitats.
- ☐ Provide connections with existing trails or potential trail linkages.
- ☐ Preserve scenic views or border a scenic road.
- ☐ Protect drinking water quantity and quality.
- ☐ Provide flood control/storage.
- ☐ Preserve important surface water bodies, including wetlands, vernal pools or riparian zones.
- ☐ Preserve priority parcels in the Town's Open Space Plan/maximize the amount of open land owned by the Town of Brewster.

### **Historical Preservation Proposals**

- ☒ **MANDATORY:** Must be on the State Register of Historic Places or have a letter from the Brewster Historic Commission indicating that the resource has been determined to be significant in the history, archaeology, architecture, or culture of Brewster.
- ☒ **MANDATORY:** Project must meet Secretary of the Interior Standards for rehabilitation and/or restoration of Historic Preservation Properties.
- ☐ Protect, preserve, enhance, restore and/or rehabilitate historic, cultural, architectural or archaeological resources of significance, especially those that are threatened;
- ☐ Protect, preserve, enhance, restore and/or rehabilitate town-owned properties, features or resources of historical significance;
- ☐ Protect, preserve, enhance, restore and/or rehabilitate the historical function of a property or site;
- ☐ Demonstrate a public benefit and/or public access, or
- ☐ Otherwise provide permanent protection for maintaining the historic resource.
- ☐ Project site should not be privately owned unless there is demonstrable public access and benefit.

### **Community Housing Proposals**

- ☒ Contribute to the goal of achieving 10 percent affordable housing;
- ☒ Promote a socioeconomic environment that encourages diversity;
- ☒ Provide housing that is harmonious in design and scale with the surrounding neighborhood;
- ☒ Ensure long-term affordability;
- ☒ Promote use of existing buildings or construction on previously-developed or Town-owned sites;
- ☒ Convert market rate to public subsidized units;
- ☒ Provide an appropriate mix of rental and ownership housing;
- ☒ Give priority to local residents, town employees, employees of local businesses as allowed by law.

### **Recreation Proposals**

- ☐ Support multiple active and passive recreation uses;
- ☐ Serve a significant number of residents and visitors;
- ☐ Expand the range of recreational opportunities available to all ages of Brewster residents and visitors;
- ☐ Benefit other Brewster committees providing recreational resources to residents;
- ☐ Promote the use of alternative corridors that provide safe and healthy non-motorized transportation

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## Town of Brewster

2198 Main Street  
Brewster, MA 02631-1898  
Phone: (508) 896-3701  
Fax: (508) 896-8089

Office of:  
Board of Selectmen  
Town Administrator

November 13, 2017

Community Preservation Committee  
Project Description: Part Time Housing Coordinator

Chairman Paul Ruchinkas,

Please find attached the Job Description for the Part-Time Housing coordinator position as well as reports of the projects and activities the coordinator has been involved in since her hiring. Community Preservation funding for FY19 would allow this critical housing work to continue. We have accomplished an enormous amount in the short time that this position has been dedicated to housing efforts. As you can see from the application and the reports, the Housing Coordinator is working on all of the criteria under the Community Housing Proposals category. There is also now dedicated hours that the Public can come and meet with the Housing Coordinator to discuss specific needs as well as the broader housing issues. Please find attached a letter of support from the Brewster Housing Partnership. The creation of the position was one of the recommendations in the Brewster Housing Production Plan which was recently approved by the State.

Please free to contact me should you have any further questions.

Sincerely,

Donna J. Kalinick  
Assistant Town Administrator  
Town Administrator's Office  
Town of Brewster  
508-896-3701 X1130



**Brewster, Massachusetts**  
**Housing Coordinator Job Description**

**Statement of Duties:** Employee is to perform responsible professional, technical, and administrative work in providing support services for housing-related programs, projects and activities; all other related work as required. The Housing Coordinator is responsible for housing related services assigned through the Town Planner for the Town of Brewster Housing Partnership, the Community Preservation Committee and other boards and committees that have affordable housing initiatives.

**Supervision Required:** Under general supervision of the Town Planner, and in accordance with state and local laws and regulations. In coordination with the Town Planner the employee will develop an annual work plan and complete the work in accordance with established departmental policies and standards. The employee is familiar with the work routine and uses initiative in carrying out recurring assignments independently with specific instruction, as needed. The employee may supervise the work of various technical contractors.

**Confidentiality:** The work requires examining, analyzing and evaluating facts and circumstances surrounding individual problems, situations, or transactions, and determining actions to be taken within the limits of standard or accepted practices. Employee may have access to some confidential information that is obtained during performance of essential functions. Discretion regarding sensitive information is critical.

**Judgment:** State and Regional housing guidelines include a large body of policies, practices, and precedents, which may be complex or conflicting, at times. Judgment is used in analyzing specific situations to determine appropriate actions. Employee is expected to weigh efficiency and relative priorities in conjunction with procedural concerns in decision making. Requires understanding, interpreting and applying State and local regulations to ensure that department operations are in compliance.

**Work Environment:** Employee performs work in a typical office setting with frequent interruptions and no occupational risk to the employee.

**Nature and Purpose of Relationships:** Contacts are primarily with co-workers, the public, and State and Regional agencies involving frequent explanation, discussion or interpretation of affordable housing practices, procedures, regulations and guidelines. Other regular contacts are with service recipients and employees of outside organizations such as vendors, banks and/or developers/ contractors. More than ordinary courtesy, tact and diplomacy may be required to resolve complaints. Employee will coordinate with Town Planner before furnishing news media with information such as meeting agendas, project details or departmental procedures.

**Accountability:** Consequences of errors, missed deadlines or poor judgment could result in excessive cost, delay of service delivery or legal repercussions to the Town.

**Essential Functions:**

*The essential functions or duties listed below are intended only as illustrations of the various type of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.*



**Brewster, Massachusetts**  
**Housing Coordinator Job Description**

1. Provides housing related support services for the Housing Partnership, Community Preservation Committee (CPC), and the Planning Board, as appropriate.
2. Coordinates and assists in setting annual priorities for the implementation of the Affordable Housing Production plan.
3. Administers housing assistance programs such as the CPC Homeowner Buy-Down Program and other town supported housing assistance projects.
4. Maintains an inventory of the Town's Subsidized Housing Inventory and monitors compliance with affordability requirements.
5. Identifies affordable housing opportunities such as maintaining a list of town owned vacant parcels; identifying possible public private partnerships for housing; and seeking available housing grant opportunities.
6. With respect to any Town-initiated affordable housing projects, assists Planning Department, CPC, and Housing Partnership in developing scope, schedule and terms of requests for proposals (RFPs) and other project documents, coordinates review by other town boards and departments, and public comment. Coordinates plan review with technical experts and consulting engineers, as needed.
7. Attends regular meetings of the Housing Partnership. Attend other Boards or Committee meetings as needed. Prepares support materials as needed.
8. Assists the Town Planner in preparing and/or reviewing proposed zoning bylaw amendments and amendments to specific Board's rules and regulations.
9. Assists in development and execution of housing-related public educational programs/events.
10. Responds to questions and requests for information from the public and other town departments. Provides guidance and technical assistance as necessary.
11. Keeps current with state and federal housing policy issues.
12. Attends regional and professional development meetings as necessary.
13. Performs similar or related work as required, directed or as situation dictates.

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**Brewster, Massachusetts**  
**Housing Coordinator Job Description**

**Recommended Minimum Qualifications:**

**Education and Experience:** Position requires an Associate's degree in government, municipal planning, business or related field, 1 - 3 years' experience municipal management, housing, planning, procurement or related field; or any equivalent combination of education, training and experience which provides the required knowledge, skills and abilities to perform the essential functions of the job.

**Knowledge, Abilities and Skill**

**Knowledge:** Comprehensive knowledge of the functions of municipal government, local bylaws, rules and regulations. Good understanding of affordable housing issues. General understanding of the interaction between local, state and federal government. General knowledge of Massachusetts General Laws, especially as they apply to housing and zoning. Good working knowledge of office practices and procedures, forms and equipment.

**Ability:** Ability to interact effectively and appropriately with the public and other town personnel; ability to complete multiple tasks in a timely, detailed and accurate manner. Has the ability to work independently and to maintain sensitive, confidential information.

**Skill:** Proficient computer skills including word processing and spread sheet applications, organizational skills, recordkeeping and clerical skills, oral and written communication and presentation skills.

**Physical and Mental Requirements**

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the position's essential functions.*

**Physical Skills:** Work effort principally involves sitting to perform work tasks, with intermittent periods of stooping, walking, and standing. There may also be some occasional lifting of objects such as ledger books, photocopy and computer paper. Position requires basic motor skills for activities such as: operating a personal computer and/or most other office equipment, typing and/or word processing, filing, moving objects or sorting of papers. Employee is required to routinely read documents and reports for understanding and analytical purposes.

This job description does not constitute an employment agreement between the employer and employee. It is used as a guide for personnel actions and is subject to change by the employer as the needs of the employer and requirements of the position change.

**Compensation:** \$30- \$40/hour (without benefits)

**Hours:** 19 hours/week

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## Donna Kalinick

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**From:** Jill Scalise  
**Sent:** Monday, October 2, 2017 1:48 PM  
**To:** Ryan Bennett; Donna Kalinick  
**Subject:** September Housing Coordinator Update

Dear Ryan and Donna,

Below is my September update. It was a full month and I feel like I am learning a lot.

I also wanted to let you know that I will be at a training tomorrow morning: Steps to Housing on the Cape & Islands. It's part of two trainings being run by the Cape & Islands Regional Network on Homelessness with a goal of improving access to subsidized and affordable housing resources in the region.

Thanks for all of your guidance and support,  
Jill

### September Housing Coordinator Update

#### Building Relationships & Gathering Information:

- Had meetings with Mary Wagan (Yarmouth Affordable Housing/ CBDG Coordinator) and with Michelle Jarusiewicz (Provincetown Community Housing Specialist) about housing programs and their experiences as coordinators, included discussions on affordable housing trusts.
- Met with Denise Rego, Debra Johnson & Brenda Locke (Brewster Council on Aging) about the needs of Brewster elders.
- Attended HOME Consortium and Harwich Housing Committee meetings with Donna Kalinick. Also met with John Stewart (Director, Harwich/Chatham HA) & Art Bodin (Harwich Housing Comm) about Harwich Buy-down program.
- Attended CHAPA (Citizen's Housing and Planning Association) Housing Day at the MA Statehouse and met with legislative aides for Senator Cyr & Representative Peake.

#### Project: Buy-down Program

- Examining Brewster Buy-down Program intent and process: Met with CPC and with Housing Partnership Committee for input.
- Explored buy-down style programs including Yarmouth, Harwich, Chatham, Provincetown, Wellfleet & Barnstable County.
- Redesigning buy-down application

#### Project: Subsidized Housing Inventory (SHI)

- Continued compiling Excel spreadsheet of SHI. Created individual files for complete Belmont Park Neighborhood and for sold Sachemus Trail units.
- Researching issue of concern with one SHI unit and followed up on 2 additional units of concern. Also working with one affordable unit presently for sale

#### Project: Affordable Housing Trust

- Began research on Municipal Affordable Housing Trusts (MAHT). Created files with resources and information on MAHTs.



### Community Outreach & Response

- Began Open Office Hours September 18<sup>th</sup>, hours every Monday 1-4pm. Announcement on website. Met with several Brewster residents.
- Fielded calls from Brewster residents with housing questions and from individuals and families in need of housing.
- Held HAC's White Rock Commons Lottery at Town Hall for two affordable deed restricted 3 bedroom homes. Drew names, met applicants & developer. Both lottery winners were qualified as local preference.
- Visited Habitat for Humanity Blitz Build on Paul Hush Way. Home built in one week by HBRACC & dedicated on September 23<sup>rd</sup>.

Jill Scalise

Housing Coordinator

Town of Brewster

2198 Main Street, Brewster, MA 02631

508-896-3701 ext. 1169



## **Brewster Housing Coordinator Update October 2017**

**Jill Scalise**

### **Building Relationships & Gathering Information:**

- Attended Cape Housing Institute weekly. Read CCC Housing Analysis.
- Local housing options & resident support: Attended two part training on Steps to Housing sponsored by the Regional Network to Address Homelessness. Researching and gathering applications for local affordable housing options. Met with director and had tour of Wells Court.
- Attended Brewster Housing Partnership Meeting, discussed Accessory Dwelling Units (ADU).

### **Project: Buy-down Program**

- Redesigned buy-down application. In the process of examining buy-down program with Ryan and Donna, concerns emerged about legality of process. Ryan consulted Shirin Everett, KPLaw. Continue working to make sure program complies with CPA funding requirements.

### **Project: Subsidized Housing Inventory (SHI)**

- Continued compiling Excel spreadsheet of SHI. Created individual files for Habitat James Burr Road homes and additional units.
- Received and went through list of potential affordable housing units (based on tax reductions) from Town Treasurer/ Collector to help ascertain which properties are affordable.
- Worked with Town Assessor regarding questions around the correct tax rate valuation for SHI homes, these are all stipulated in the individual deed riders. Also provided research on AMI.
- Continued research and outreach with issues of concern regarding 3 SHI units. DHCD shared progress on one unit. Also working with one affordable unit presently for sale and had inquiry from another SHI unit homeowner about potential resale process.

### **Project: Affordable Housing Trust**

- Continued research on Municipal Affordable Housing Trusts (MAHT).

### **Community Outreach & Response**

- Open office hours every Monday 1-4pm and meet with residents at other times upon request. Also field calls from Brewster residents with housing questions or in need of housing assistance. Had requests & follow-up meetings, phone or email contact with 16 people.

### **Miscellaneous**

- CDBG Research. Brewster is a non-entitlement community. Possible eligibility for Community Development Fund. This requires further information and possible outreach to CDP.
- Began exploring Affordable/ Accessory Dwelling Unit information.
- Meet and talk regularly with Ryan Bennett and Donna Kalanick who provide continual guidance and direction. Their involvement and support has been critical for this housing work.





Brewster Housing Partnership  
2198 Main Street  
Brewster, MA 02631-1898  
Phone: (508) 896-3701  
Fax: (508) 896-8089

Office of:  
Board of Selectmen  
Town Administrator

November 21, 2017

Mr. Paul Ruchinskas  
Chairman-Community Preservation Committee  
Brewster Town Offices  
2198 Main Street  
Brewster, MA 02631

Re: Town of Brewster Housing Coordinator Position

Chairman Ruchinskas,

Please accept this letter as confirmation of the Brewster Housing Partnership's (BHP) November 15<sup>th</sup> vote in support of continued funding for the Housing Coordinator position for the Town of Brewster.

The BHP supported the creation of the Housing Coordinator position as a key recommendation put forward in the 2017 Housing Production Plan. In the view of the BHP, this position is an essential component of the Town's efforts to make progress towards the initiatives outlined in the Housing Production Plan.

In our view, significant progress has been made since the position was filled in July 2017. This positive momentum in areas such as community outreach, benchmarking and outreach with other municipalities, the assessment of current housing inventory and challenges, collaboration with local, regional and state level resources should continue to be pursued in fiscal 2019 through continued funding of the Housing Coordinator position.

Further, the Town of Brewster Visioning Advisory Group has identified Housing as a key area of concern within the community. The October 2017 Visioning Summary Paper captures the current status, issues, opportunities, and goals for Housing in our community. We see the Housing Coordinator as an integral component of advancing the issues and opportunities as detailed by Visioning initiative as well as the Housing Production Plan.

Thank you to The Community Preservation Committee for your good work and support.

Sincerely,

Stephen Seaver, Chairman  
Brewster Housing Partnership



**Please describe your project, answering all of the following questions in the order presented. Applications will be considered incomplete if all requested information is not provided. Include supporting materials (maps, diagrams, photos, etc.). Please number pages of application.**

**1. Project Description:** Describe the proposed project. Is this part of a larger project or an ongoing project?

As per the Brewster Housing Production Plan, Strategy 12: Create a Housing Coordinator position. Positioning Brewster to build its housing supply in the myriad of ways discussed in this plan requires resources, including time and money. The Town has staff and volunteers dedicated to housing and many partners who are committed to meeting housing needs and demand, but there needs to be a central "point person" with both the authority and resources to work on housing policy and housing strategies in Brewster. Like other towns in Massachusetts that are trying to tackle complex housing policy concerns, Brewster would benefit from having a professional on staff to coordinate affordable housing education and policy, work with developers and neighborhoods, monitor affordable housing restrictions, and advise Town boards about potential opportunities to increase the supply of affordable housing. Possibly such a position could be funded full-time to serve a group of Cape Cod towns. Funding for this position is an allowable use of Community Preservation Act (CPA) funds. This is part of an ongoing and larger project to implement the Goals of the Brewster Housing Production plan.

**2. For Historic Preservation projects:** Attach proof of listing on the State Register of Historic Places or a letter from the Brewster Historic Commission indicating that the resource has been determined to be significant in the history, archaeology, architecture, or culture of Brewster. Please note that rehabilitation projects must comply with the Secretary of the Interior Standards for Treatment of Historic Properties.  
**NOT APPLICABLE**

**3. CPA Goals/Criteria:** Describe how this project accomplishes the goals and objectives of the CPA (refer to the attached general and issue-specific criteria and identify which of these apply to the project).

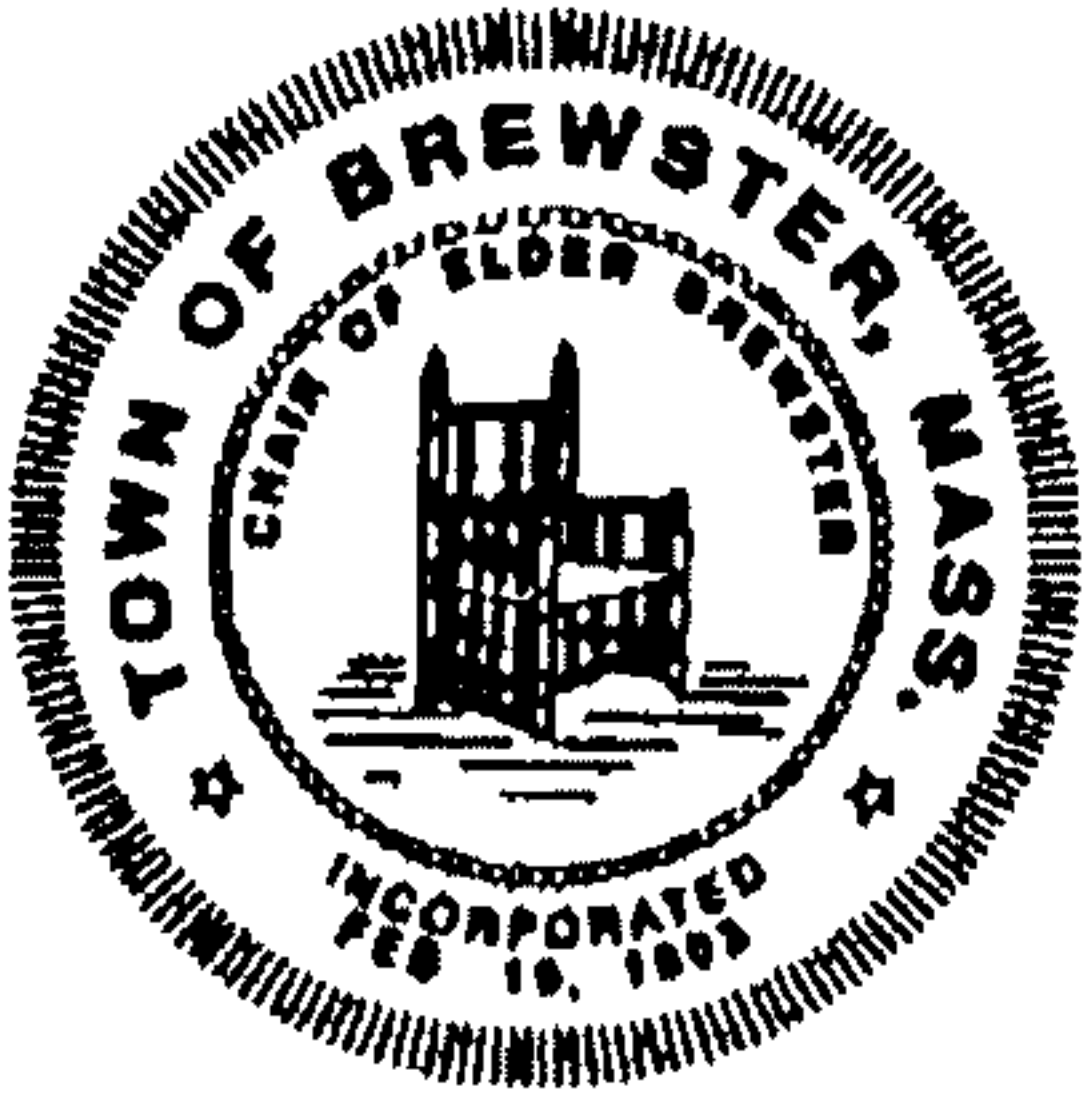
The Housing Coordinator is tasked with all of the goals under the CPC Community Housing criteria. The Coordinator will contribute to the goal of achieving 10 percent affordable housing; for example, she is currently serving as the liaison for the Town to the new 40B project which will bring 29 units of mixed affordable rentals to the Town's Housing stock which will enable the Town to apply for Safe Harbor status under 40B guidelines as we will have achieved .5% of our goal in a year. As the liaison, the Housing Coordinator is tasked with working with abutters and the Town to ensure the housing provided is harmonious in design and scale with the surrounding neighborhood. The Housing Coordinator is working on a plan to make sure Fair Housing Marketing is being performed in all of our programs which promotes a socioeconomic environment that encourages diversity. The Housing Coordinator has recently completed an inventory of all of the Town's affordable stock and is using this information to ensure long-term affordability of all units is preserved. The Housing Coordinator has recently begun research on Town-owned sites that may be used for affordable development. The Housing Coordinator has reached out to surrounding Towns who run programs which convert market rate to public subsidized units to see if Brewster can duplicate these efforts. The Housing Coordinator is assisting in the establishment of a Brewster Municipal Housing Trust which will help to create an appropriate mix of rental and ownership housing, give priority to local residents, town employees, employees of local businesses as allowed by law. Please see the attached Job Description as well as two reports of ongoing work/projects that support both the CPC Community Housing criteria and the General Criteria of boosting the vitality of the Town through the creation and preservation of more housing stock which will also enhance the quality of life for Brewster residents. The work of the Housing Coordinator will help to save affordable housing resources that would otherwise be threatened. The Coordinator will help to serve a currently under-served Town population, residents needing affordable housing. In the short time that the position has been filled, a positive cost/benefit relationship has been achieved as having one person dedicated to housing has accomplished more than scattered staff working on housing in the last few years has been able to accomplish which helps to preserve, enhance and better utilize existing Town resources. The position is whole heartedly endorsed by the Brewster Housing



Partnership, the Administrative and Planning Offices and the Brewster public at large who voted to establish this position at Town Meeting in May of 2017.

4. **Community Benefits:** What are the community benefits of the project? The most important community benefit is that the public has a dedicated person they can contact for housing questions, needs and concerns. The Housing Coordinator has public hours and is also working on a Community Housing forum for January. Additionally after two visioning workshops which engage the public in community concerns and areas that residents want the Town to focus their resources on, Housing came out as one of the key building blocks and was also discussed across building blocks that the Town is to address in its' long-term strategic planning efforts.
5. **Community Support:** What is the nature and level of support for this project? Include letters of support and any petitions. As noted above, the creation of this position was supported and voted for by May 2017 Town meeting, the Board of Select Board, the Brewster Housing Partnership, the CPC and the Finance Committee as well as the voters at Town Meeting. Additionally, the Brewster Housing Production Plan which was accepted by both the Select Board and the Planning Board included a recommendation to have a part-time Housing Coordinator. Furthermore, through two workshops of the Brewster Visioning Process, allotting resources to Housing issues has come forward as one of the major concerns and focuses of the residents of Brewster.
6. **Timeline:** What is the schedule for project implementation, including a timeline for all milestones? Please identify any special timing considerations for the project's implementation. If this is part of a larger project, is it phased? What is the timeline for the entire project? The initial timeline was to have a coordinator in place before July 1, 2017, but due to the nature of advertising and the interview process, a candidate was not in place until later in July. Attached to this application are two progress reports of the work that has been accomplished to date. The larger project is to implement all the goals and strategies recommended in the Brewster Housing Plan which is good for five years.
7. **Credentials:** What are the qualifications and relevant experience of those undertaking the project? The current coordinator was hired after interviewing 5 potential candidates for the position and conducting a second round of interviews of two finalists. Since starting in July, Ms. Scalise has also attended the Cape Housing Institute, MHP 40B training and several other seminars related to training. The job description with corresponding qualifications is also attached.
8. **Budget/Need for Public Funds:** What is the total budget (sources of funds and uses/expenses) for the project and schedule for expenditure of CPA funds? All sources of funds and expenses must be clearly identified. Provide the basis for cost estimates whenever possible. (Note: CPA funds may not be used for maintenance.) The position was initially funded via Town meeting vote in May of 2017. The Coordinator was hired and began her work at the end of July 2017. The position was hired for 19 hours a week at \$35.00 per hour with a COLA increase to be granted according to contract, July 1, 2018. The requested amount is to cover the 19 hour position at the FY19 rate for the fiscal year. After a full year of work and review, the Town will analyze whether the position should become permanent, incorporated into the Town budget and/or increased to full time with partial funding through CPA and partial funding through the Town budget. The Town respectfully asks that the position be funded through the CPA for Fiscal 2019 to ensure that the critical work that has begun in housing continues. Financial support of a part-time coordinator is in full compliance with CPC housing fund guidelines.
9. **Maintenance:** If ongoing maintenance is required for your project, who will be responsible for maintenance and how will it be funded? **NOT APPLICABLE**
10. **Site Control:** If the project involves acquisition of real property, provide evidence of site control (deed, purchase and sale, option, etc.) **NOT APPLICABLE**





## Town of Brewster

2198 Main Street  
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Phone: (508) 896-3701  
Fax: (508) 896-8089

Office of:  
Board of Selectmen  
Town Administrator

December 1, 2017

Mr. Paul Ruchinkas, Chairman  
Community Preservation Committee  
Brewster Town Hall  
2198 Main Street  
Brewster, MA 02631

Paul:

Brewster is fortunate to have a Housing Coordinator, thanks to the foresight and support of the Community Preservation Committee. The Housing Coordinator is the 'face' of our efforts to support the residents of Brewster living in affordable housing as well as those in search of affordable housing.

I hope that the Community Preservation Committee will continue to financially support the vital position of Brewster's Housing Coordinator.

Thank you for all that you do for the Town.

*Cindy Bingham*

Cindy Bingham, Vice-chair  
Brewster Select Board