DATE: October 4, 2022
RE: TOWN OF BREWSTER SNOW REMOVAL CONTRACTS
2022/2023 WINTER SEASON

Please find enclosed the necessary information pertaining to the Brewster Department of Public Works (DPW) Snow Removal Contracts for the 2022/2023 Winter Season.

Vehicle Inspections for the 2022/2023 Snow Removal Contracts shall be held at the Brewster DPW. Please contact DPW Foreman to arrange inspection. Upon completion of successful vehicle inspection and submittal of complete application to the DPW, contracts will be forwarded to the Brewster Town Administrator for approval. All applications and vehicle inspections shall be finalized by 11/30/2022 to meet priority deadline.

Requirements:

1. A properly equipped, inspected, and functioning vehicle/equipment intended for use this season. All plow equipment, sander equipment, and lighting shall be attached and in proper working order. All Contract Equipment shall be mechanically prepared and on call 24 hours per day. Suitable EMERGENCY LIGHTING, as determined by the DPW Superintendent or his/her designee, is required on all vehicles/equipment.
2. All contract equipment shall be equipped with a shovel, tow chain, and cellular telephone.
3. A valid registration certificate is required.
4. Insurance Certificate which names the Town of Brewster as insured for the amounts below. The Insurance Certificate will need to be valid through June 30, 2023.
5. If you do not carry Workmen’s Compensation Liability Insurance please be sure to sign the enclosed waiver. Worker’s Compensation Liability Insurance or a Waiver is required for all persons operating or riding in a vehicle during snow removal operations.

Anyone failing to meet these requirements at this time may be excluded from this year’s list of approved Snow Removal Contractors. We appreciate your cooperation in this matter.

- Contract equipment shall report to their predetermined route immediately upon notification by the DPW Foreman or his/her designee.
- Private Snow Removal Work shall not be performed while actively working for the Town of Brewster (ie on the Town’s time).
- Please keep speeds under 25mph
- Any damage that is repetitive or excessive will be the contractor’s responsibility to repair damage.

Failure to comply shall be cause for the Town Administrator to terminate this agreement upon recommendation of the DPW Director.
TOWN OF BREWSTER
2022-2023 SNOW REMOVAL RATE SCHEDULE

*4 Hour MINIMUM for All Sub-Contractors*

<table>
<thead>
<tr>
<th>Vehicle/Equipment Type</th>
<th>2022-2023 Rate</th>
<th>2022-2023 Early Submission Rate*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pick-up (4x4) w/ 8’ or larger Plow</td>
<td>$95.00/Hr</td>
<td>$100.00/Hr</td>
</tr>
<tr>
<td>1 Ton Dump Truck w/ 9’ or larger Plow</td>
<td>$100.00/Hr</td>
<td>$105.00/Hr</td>
</tr>
<tr>
<td>6 Wheel Dump Truck over 26,000 GVW w/ up to 11’ Plow</td>
<td>$115.00/Hr</td>
<td>$120.00/Hr</td>
</tr>
<tr>
<td>10 Wheel Dump Truck w/ up to 11’ Plow</td>
<td>$135.00/Hr</td>
<td>$140.00/Hr</td>
</tr>
<tr>
<td>Loader - 1.5 - 3 CY Capacity</td>
<td>$150.00/Hr</td>
<td>$155.00/Hr</td>
</tr>
<tr>
<td>Loader - 3 - 5 CY Capacity</td>
<td>$165.00/Hr</td>
<td>$170.00/Hr</td>
</tr>
<tr>
<td>Back-Hoe</td>
<td>$140.00/Hr</td>
<td>$145.00/Hr</td>
</tr>
<tr>
<td>Trax w/ plow</td>
<td>$115.00/Hr</td>
<td>$120.00/Hr</td>
</tr>
<tr>
<td>Trax w/ snow blower</td>
<td>$130.00/Hr</td>
<td>$135.00/Hr</td>
</tr>
</tbody>
</table>

*Completed paperwork must be submitted by November 30, 2022*
**2022-2023 SNOW REMOVAL CONTRACT EQUIPMENT AGREEMENT**

**VEHICLE INFORMATION**

**VEHICLE DESCRIPTION #1:**

REGISTRATION # ________________________

Vehicle __________________________  Weight ______________

Plow length ______________  Plow rate ______________

Company Name ____________________________

Authorized Signature ____________________________, Title ____________________________

Name (printed) ____________________________

Residential Address: _________________________________________________________________

Mailing Address: _________________________________________________________________

Contact Telephone ________________________________

Cellular Telephone ________________________________

Business FID or Social Security # ________________________________

Date __________________________
VEHICLE DESCRIPTION #2:

REGISTRATION # ________________________

Vehicle ______________________  Weight _____________
Plow length ________________  Plow rate _______________

Company Name ____________________________________________________

Authorized Signature __________________________, Title_____________________

Name (printed)______________________________________________________
Residential Address:___________________________________________________
Mailing Address: _____________________________________________________
Contact Telephone ________________________________
Cellular Telephone ____________________________________________

Business FID or Social Security # ______________________________

Date ______________________ Contract year inclusive: 2022-2023

*please print additional sheets for vehicles as needed.
<table>
<thead>
<tr>
<th>TYPE</th>
<th>LIMITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>WORKMEN'S COMPENSATION</td>
<td>Per Statute</td>
</tr>
<tr>
<td>COMPREHENSIVE GENERAL LIABILITY</td>
<td></td>
</tr>
<tr>
<td>Personal Injury</td>
<td>$100,000 each occurrence</td>
</tr>
<tr>
<td></td>
<td>$300,000 Aggregate</td>
</tr>
<tr>
<td>Property Damage</td>
<td>$100,000 each occurrence</td>
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<tr>
<td></td>
<td>$300,000 Aggregate</td>
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<tr>
<td>COMPREHENSIVE AUTOMOBILE LIABILITY</td>
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<tr>
<td>Bodily Injury</td>
<td>$100,000 each occurrence</td>
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<tr>
<td></td>
<td>$300,000 Aggregate</td>
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<tr>
<td>Property Damage</td>
<td>$100,000 each occurrence</td>
</tr>
<tr>
<td></td>
<td>$300,000 Aggregate</td>
</tr>
<tr>
<td>UMBRELLA COVERAGE</td>
<td></td>
</tr>
<tr>
<td>General Liability (operations and injury)</td>
<td>$100,000 each occurrence</td>
</tr>
<tr>
<td></td>
<td>$300,000 Aggregate</td>
</tr>
</tbody>
</table>
TOWN OF BREWSTER
VEHICLE INSPECTION REPORT

To be completed by DPW representative

Make: ____________________  Model: ____________________  Registration: ______________

Type of equipment: ______________________

GVWR: ________________________________

Plow Size: ______________________________

Tires (Front 3/32” – rear 2/32”)  PASS / FAIL
Current inspection sticker  PASS / FAIL
Cutting edge  PASS / FAIL
Plow Frame  PASS / FAIL
Plow Lift Hydraulics:  PASS / FAIL
Plow Lights  PASS / FAIL
Registration matches plates  PASS / FAIL
Safety Lights/ Rotating or strobe light/
  4 way flashers/ wig wag lights/ or combo  PASS / FAIL

Failures recorded on this inspection report must be corrected and re-inspected by a DPW representative within 7 days.

________________________________________________________

DPW, Authorized Representative  Date