



TOWN OF BREWSTER, MA JOB DESCRIPTION

Title: Truck Driver-Skilled Laborer	Classification: Union, SEIU
Department: DPW	Grade: 3A
Reports to: DPW Foreman	FLSA Status: Non-Exempt
Effective Date: 06-27-2022	

Summary

Position is responsible for operating trucks and equipment and performing skilled laborer duties for the DPW Department. Work includes maintaining and repairing municipal roadways, facilities, and infrastructures. Employee is required to perform all similar or related duties.

Essential Functions

The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

Performs a variety of skilled and unskilled manual labor work as assigned to repair and maintain municipal roadways, facilities and infrastructures. Duties include, but are not limited to street sweeping, line painting, snow plowing and sanding, patching roads, cleaning catch basins, preparing and maintaining sports fields, and removing debris. Performs manual labor incidental to the work of operating assigned equipment.

Operates a variety of light and heavy motor equipment, including but not limited to dump trucks, sanders, snow plows, bulldozer, compactor, front-end loader, and backhoe. Maintains trucks and equipment.

Operates and maintains a variety of power and hand tools including jackhammer, chipper, landscaping tools, and chainsaw.

Performs highway construction and maintenance projects including building, repairing, and patching streets and sidewalks, repairing and cleaning catch basins, repairing guard rails, building fences and signs; fabricates, installs and maintains road signs.

Operates a variety of landscaping equipment. Trims and mows grass, removes trees and shrubs, trims trees and mows grass along roadways and removes debris.

May Assist in the operation of the transfer station.

Assists with construction and maintenance projects for other departments which may include but not be limited to the installation of water mains, moving lifeguard stands, or other projects.

Participates in the department's snow and ice removal operations.

Maintains work areas and equipment in a clean, orderly operational, and safe condition. Reports improper operation, faulty equipment, defective material and unusual conditions.



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Performs other similar or related duties, as required or as situation dictates.

Supervision

Supervision Scope: Performs various duties of a routine to complex nature following acceptable standards of quality and performance. Duties often require the exercise of judgement in operation of highway equipment, and in applying technical expertise using prescribed departmental procedures.

Supervision Received: This position works under direct supervision of the DPW Foreman. Intermittent assignments may occur under which there is general Supervisor from the DPW Department. Supervision is received regularly.

Supervision Given: None.

Recommended Minimum Qualifications

Education, Training and Experience

High School diploma or equivalent and a journeyman's level of knowledge, minimum three years of experience in vehicle and equipment operation as used in the maintenance and repair of municipal roadways; or an equivalent combination of education, training, and experience.

Special Requirements:

Valid MA Commercial Class B Driver's License with air brake endorsement

Hoisting Licenses Class 4G and 2B, 2A desirable

DOT Physical Card

Chainsaw Safety

Knowledge: Through knowledge of the operation of CDL vehicles. Knowledge of municipal road construction and maintenance, equipment operating and maintenance procedures, and public works department operations. Must have knowledge of all safety procedures and be able to demonstrate the proper use of all required safety equipment and personnel protective equipment.

Abilities: Ability to perform manual labor under varying conditions. Ability to understand and follow written and oral directions and to adhere to department safety precautions and perform assigned duties in a timely and efficient manner. Ability to collaborate with others, communicate effectively, ability to establish and maintain effective working relationships with other employees. Ability to utilize some asset management technology. Ability to follow town safety standards and OSHA requirements and recognize potentially dangerous situations.

Skills: Excellent general maintenance skills, skill in using various types of equipment and equipment maintenance, customer service and time management skills, excellent verbal communication skills, ability to demonstrate creative problem solving. Skill in the use of the above mentioned tools and equipment

Job Environment

- Work is primarily performed outdoors under conditions involving frequent exposure to machine or related noise or a combination of unpleasant elements such as odors, chemical fumes, dust, smoke, heat, cold, oil, dirt, or grease etc. Work may involve occasional work at heights or in confined or cramped quarters, or work around machinery and its moving parts as well as working in trenches. Work may also involve completing several unrelated tasks within a relatively short period of time.

Town of Brewster, MA

Truck Driver-Skilled Laborer – DPW



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- Operates light trucks, pneumatic tools, power tools, hand tools, computer tablet, telephones, and standard office machines.
- Contacts are primarily with co-workers and the public involving general discussion or interpretation of practices or guidelines in order to render service, plan or coordinate work efforts, or resolve problems. More than ordinary courtesy, tact and diplomacy may be required to resolve problems.
- Employee does not have regular access to confidential information of the department, in accordance with the state public records law.
- Errors may result in monetary losses, waste of materials, damage to buildings, equipment or personal injuries; danger to public safety and poor public relations.

Physical Requirements

The physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Moderate to strenuous physical effort is required in the performance of driving and equipment operation during all types of weather conditions. While performing the duties, this position is required to spend long periods of time walking, sitting, standing, talking, hearing, and using hands to finger, handle or feel. Manual work is of a routine nature in operating motor equipment. Physical agility is regularly required for repairs, snow plowing, moving furniture, and working at paving /construction sites. Physical agility is required for occasional work at high or precarious places. This position is required to stoop, kneel, crouch, crawl, reach with hand and arms, climb and balance on ladders. Vision and hearing are at or correctable to a normal range for close, distance, color, and peripheral vision. This position may occasionally lift more than 100 pounds and frequently lifts up to 60 pounds. This position may operate office equipment such as telephone, computer, copier, and fax machines.

This job description does not constitute an employment agreement between the employer and employee, and is subject to change by the employer, as the needs of the employer and requirements of the job change.

Pay Equity/Equal Opportunity/Americans with Disabilities Act Employer