



Town of Brewster  
2198 Main Street  
Brewster, MA 02631  
(508) 896-3701  
[www.brewster-ma.gov](http://www.brewster-ma.gov)

Office of:  
Select Board  
Town Manager

## APPLICATION FOR ANNUAL ENTERTAINMENT LICENSE

Following submission of a completed application and payment, allow up to 4-6 weeks before a public hearing with the Select Board is scheduled. Submit complete application to Town Manager's office or email to [licenses@brewster-ma.gov](mailto:licenses@brewster-ma.gov).

### Section 1: Applicant Information

TYPE:  New  Renewal

Name of Business/Corporation:
Name of Business Owner:
Business Address (location of entertainment):
Mailing Address if different:
Telephone # and Email Address:

### Section 2: Type of Entertainment to be offered (check all that apply):

- Dancing by patrons       Live music       Theatrical exhibitions/Play  
 Dancing by live performers       Amplified music       Disc Jockey  
 Karaoke       Radio/Television       Coin operated Games  
 Juke Box       Recorded Music       Pool/Billiards  
 Other (please explain):

### Section 3: Proposed Days and Hours of Entertainment

- Mondays:      Start time: \_\_\_\_\_ End time: \_\_\_\_\_  
 Tuesdays:      Start time: \_\_\_\_\_ End time: \_\_\_\_\_  
 Wednesdays:      Start time: \_\_\_\_\_ End time: \_\_\_\_\_  
 Thursdays:      Start time: \_\_\_\_\_ End time: \_\_\_\_\_  
 Fridays:      Start time: \_\_\_\_\_ End time: \_\_\_\_\_  
 Saturdays:      Start time: \_\_\_\_\_ End time: \_\_\_\_\_

Sundays: Start time: \_\_\_\_\_ End time: \_\_\_\_\_

**Section 4: Location of Entertainment:** \_\_\_\_\_ Indoors \_\_\_\_\_ Outdoors

If outdoors, the applicant must provide proof of ownership/lease for use of the outdoor space. Please describe what efforts the applicant/business has taken to reduce the impact of noise from outdoor entertainment to neighboring residents and businesses. Please attach a property map with proposed locations of entertainment.

**Section 5: Detailed Description of Proposed Entertainment**

**Section 6: Previous or Current Violations**

In the past year, has the applicant or business been notified of any violations? \_\_\_\_\_ Yes \_\_\_\_\_ No  
If yes, please state the reason for the violation and the current status:

Entertainment licenses are valid July 1- June 30<sup>th</sup> each year. The Town Administration office will contact current Annual Entertainment License holders in early May to renew their license. The Select Board will hold a public hearing in the month of June to review all Annual Entertainment Licenses. All taxes must be paid to the Town of Brewster before applications will be reviewed. It is the responsibility of the applicant to understand the rules and regulations associated with an entertainment license. By signing this form, the applicant certifies that he/she has read Chapter 140, Sections 181 and 183A of Massachusetts General Law.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **INSTRUCTIONS FOR AN ENTERTAINMENT LICENSE**

1. Only completed applications accompanied with the required fees will be accepted. The applicant will then be scheduled for a public hearing before the Select Board.
2. A COMPLETE application consists of the following:
  - a. A properly and completely filled out application form.
  - b. A site plan or diagram sketch of the property that includes the properties buildings, parking, and proposed site for entertainment.
  - c. Check (made out to the Town of Brewster) or cash in the correct amount.
  - d. If requesting Entertainment on Sundays, an additional check made out to the Department of Public Safety and a signed Commonwealth of Massachusetts License for Public Entertainment on Sunday.
3. The Town Administration office will advertise the public hearing at least two weeks prior to its date.
4. The Town Administration office will provide the applicant with an abutters map, list of addresses and approved letter that the applicant must mail to abutters at least two weeks prior to the public hearing date.

### **ENTERTAINMENT LICENSE FEES**

One-Day Entertainment License	\$35 per event
Weekday License (Monday- Saturday)	\$250 per year
Sunday License*	\$50 after 1:00pm
	\$100 prior to 1:00pm
Coin Operated Amusement	\$30 per device

*\*Sunday Licenses are issued through the State, if applying for a Sunday license, the Town Administration office will provide you with the required application.*

### **LOCAL LICENSING AUTHORITY- BREWSTER SELECT BOARD**

Upon written application describing the proposed entertainment, the Select Board may grant, an entertainment license including reasonable terms and conditions. The Select Board may revoke, cancel, or suspend any license issued upon evidence that the terms and conditions of such license are being violated. No refund is possible after a license has been issued.

***Any changes to the entertainment license that has been previously approved will require the owner/business to apply for a new Entertainment License through the Select Board.***