



Town of Brewster Cemetery Commission

2198 Main St., Brewster, MA 02631
(508) 896-3701

CEMETERY COMMISSION MEETING AGENDA

2198 Main Street

January 19, 2024 at 2:00 PM

COMMITTEE NAME

James Jones
Chair

Sophia Sayigh
Clerk

Thomas Rogers

This meeting will be conducted in person at the time and location identified above. This means that at least a quorum of the members of the public body will attend the meeting in person and members of the public are welcome to attend in person as well. **As a courtesy only, access to the meeting is also being provided via remote means in accordance with applicable law. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast or affect remote attendance or participation, unless otherwise required by law.** Members of the public with particular interest in any specific item on this agenda, which includes an applicant and its representatives, should make plans for in-person vs. virtual attendance accordingly.

Members of the public who wish to access the meeting may do so in the following manner:

Phone: Call (929) 436 2866 or (301) 715-8592. Webinar ID: 897 9263 8465 Passcode: 391740

*To request to speak: Press *9 and wait to be recognized.*

Zoom Webinar: <https://us02web.zoom.us/j/89792638465?pwd=c3JXdktmYXINMTBPN3A3VDM1eC95UT09>

Passcode: 391740

To request to speak: Tap Zoom "Raise Hand," then wait to be recognized.

When required by law or allowed by the Chair, persons wishing to provide public comment or otherwise participate in the meeting, may do so by accessing the meeting remotely, as noted above. Additionally, the meeting will be broadcast live, in real time, via **Live broadcast** (Brewster Government TV Channel 18), **Livestream** (livestream.brewster-ma.gov), or **Video recording** (tv.brewster-ma.gov).

Please note that the Cemetery Commission may take official action, including votes, on any item on this agenda.

1. Call to Order
2. Declaration of a Quorum
3. Meeting Participation Statement
4. **Recording Statement:** As required by the Open Meeting Law we are informing you that the Town will be video and audio taping as well as broadcasting this public meeting. In addition, if anyone else intends to either video or audio tape this meeting they are required to inform the chair.
5. **Public Announcements and Comment:** Members of the public may address the Cemetery Commission on matters not on the meeting's agenda for a maximum of 3-5 minutes at the Chair's discretion. The Cemetery Commission will not reply to statements made or answer questions raised during public comment but may add items presented to a future agenda.
6. Approval of December Minutes
7. Review of Rules
8. Publicize what services the town offers and with whom to connect
9. Headstone cleaning
10. Town Report Submission Review
11. DPW Report (condition of cemeteries, budget review, sales)
12. Matters Not Reasonably Anticipated by the Chair
13. Questions from the Media
14. Next Meetings:
15. Adjournment

Date Posted: 1/17/2024 **Date Revised:**

Received by Town Clerk: