



Brewster Housing Authority

11 Frederick Court, Brewster, MA 02631

director@brewsterhousing.org

508-896-9800

MEETING AGENDA

Wednesday, April 17, 2024, 5:30 PM

Brewster Housing Authority

Laurel Labdon
Chair

Stephen Ferris
Vice Chair
State Appointee

Zachary Volpicelli
Assistant Treasurer

Christine Boucher
Treasurer

Elizabeth Canto
Tenant Member

Kimberly Conn
Executive Director/
Managing Agent

This meeting will be conducted in person, and via remote means, in accordance with applicable law. This means that members of the public body may access this meeting in person, or via virtual means. In person attendance will be at the meeting location listed above, and all members may attend remotely. **Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast or affect remote attendance or participation, unless otherwise required by law.**

Members of the public who wish to access the meeting may do so in the following manner:

Topic: Brewster Housing Authority - Board of Commissioners

Time: Apr 17, 2024, 05:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/87805838256?pwd=l4puCjFueEiReYGlNcUsfrya2gsAj.1>

Meeting ID: 878 0583 8256

Passcode: 269922

Dial by your location

1 646 876 9923 US (New York)

When required by law or allowed by the Chair, persons wishing to provide public comment or otherwise participate in the meeting, may do so by accessing the meeting remotely, as noted above.

Please note that the Brewster Housing Authority may take official action, including votes, on any item on this agenda.

1. Call to Order
 2. Declaration of a Quorum
 3. Previous Meeting Minutes of December 20, 2023, January 17, 2024, February 21, 2024, & March 20, 2024
 4. Treasurer's Report / Warrant Approval (Board vote as needed)
 - a. Treasurer's Report - Quarterly Financials 3/31/2024
 - b. Warrants - March 2024
 5. Executive Director's Report
 - a. General Property & Administrative Updates
 - b. Capital Projects Updates
 - 041055 Huckleberry Ln Dehumidifiers
 - 041057 Frederick Court ADA Unit Compliance Upgrades
 - 041063 Frederick Court Vacant Unit Turnover
- Old Business
- c. Community Preservation Committee Liaison Update
 - d. Energy Upgrades - Discussion
6. New Business (Board vote as needed)
 - a. Draft - Proposed Annual Plan FY2025
 - b. Policy Update Schedule
 - c. Agenda Items for Next Meeting
 7. Matters Not Reasonably Anticipated by the Chair
 8. Next Meetings: May 15, 2024, 5:30 pm, & June 12, 2024, Annual Plan Public Hearing
 9. Adjournment

Date Posted:

Date Revised:

Received by Town Clerk: