



Town of Brewster Council on Aging Board

2198 Main St., Brewster, MA 02631
(508) 896-3701

COUNCIL ON AGING BOARD MEETING AGENDA January 18, 2024 at 1:00 PM – Town Hall, Rm A

Board

Sharon Tennstedt
Co-Chair

Andrea Nevins
Co-Chair

Jill Beardsley

Jay Green

Penny Holeman

Honey Pivrotto

Laura Usher

Alternate Members:

Jan Crocker

Eva Orman

Elton Cutler,
COA Director

Cindy Bingham,
Select Board
Liaison

TBN
Finance Committee
Liaison

Marilyn Dearborn,
Friends of Brewster
Seniors Liaison

Annie Rapaport,
Program
Coordinator

This meeting will be conducted in person at the time and location identified above. This means that at least a quorum of the members of the public body will attend the meeting in person and members of the public are welcome to attend in person as well. **As a courtesy only, access to the meeting is also being provided via remote means in accordance with applicable law. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast or affect remote attendance or participation, unless otherwise required by law.** Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly.

Members of the public who wish to access the meeting may do so in the following manner:

Phone: Call (312) 626 6799 or (301) 715-8592. **Webinar ID:** 815 7050 9439 **Passcode:** 736640

To request to speak: Press *9 and wait to be recognized.

Zoom Webinar: <https://us02web.zoom.us/j/81570509439?pwd=SVFmTkNvUTQ0UTHIT0YzTnk4UFkzZz09>
Passcode: 736640

To request to speak: Tap Zoom “Raise Hand”, then wait to be recognized.

When required by law or allowed by the Chair, persons wishing to provide public comment or otherwise participate in the meeting, may do so by accessing the meeting remotely, as noted above. Additionally, the meeting will be broadcast live, in real time, via **Live broadcast** (Brewster Government TV Channel 8), **Livestream** (livestream.brewster-ma.gov), or **Video recording** (tv.brewster-ma.gov).

Please note that the Board may take official action, including votes, on any item on this agenda.

1. Call to Order
2. Declaration of a Quorum
3. Meeting Participation Statement
4. Recording Statement: As required by the Open Meeting Law, we are informing you that the Town will be video and audio taping as well as broadcasting this public meeting. In addition, if anyone else intends to either video or audio tape this meeting they are required to inform the chair.
5. Public Announcements and Comment: Members of the public may address the Board on matters not on the meeting’s agenda for a maximum of 3-5 minutes at the Chair’s discretion. The Board will not reply to statements made or answer questions raised during public comment but may add items presented to a future agenda.
6. Approve Minutes: December 21, 2023
7. Discussion of Needs Assessment Survey Results
8. Discussion of Proposed Plan for Development of the 5-year Action Plan
9. Discussion of 50th Anniversary Events
10. Report of Monthly Activities by COA Director
11. Report on Planned Programs by Program Coordinator
12. Fundraising Updates
13. Committee and Liaison Reports
14. Questions from the Media
15. Matters Not Reasonably Anticipated by the Chair
16. Next Meeting: February 15, 2024
17. Adjournment

Date Posted:

Date Revised:

Received by Town Clerk: