



Town of Brewster Select Board

2198 Main St., Brewster, MA 02631
townmanager@brewster-ma.gov
(508) 896-3701

SELECT BOARD MEETING AGENDA

2198 Main Street

September 11, 2023 at 7:00 PM

Select Board

Ned Chatelain
Chair

Mary Chaffee
Vice Chair

Kari Hoffmann
Clerk

Cynthia Bingham

Dave Whitney

Town Manager
Peter Lombardi

**Assistant Town
Manager**
Donna Kalinick

Project Manager
Conor Kenny

**Executive
Assistant**
Erika Mawn

This meeting will be conducted in person at the time and location identified above. This means that at least a quorum of the members of the public body will attend the meeting in person and members of the public are welcome to attend in person as well. **As a courtesy only, access to the meeting is also being provided via remote means in accordance with applicable law. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast or affect remote attendance or participation, unless otherwise required by law.** Members of the public with particular interest in any specific item on this agenda, which includes an applicant and its representatives, should make plans for in-person vs. virtual attendance accordingly.

Members of the public who wish to access the meeting may do so in the following manner:

Phone: Call (312) 626 6799 or (301) 715-8592. Webinar ID:890 9291 0526 Passcode: 509224

To request to speak: Press *9 and wait to be recognized.

Zoom Webinar: <https://us02web.zoom.us/j/89092910526?pwd=WHM2V3hrVklhSTloWWhVU09kanUzQT09>

Passcode: 509224

To request to speak: Tap Zoom "Raise Hand", then wait to be recognized.

When required by law or allowed by the Chair, persons wishing to provide public comment or otherwise participate in the meeting, may do so by accessing the meeting remotely, as noted above. Additionally, the meeting will be broadcast live, in real time, via **Live broadcast** (Brewster Government TV Channel 18), **Livestream** (livestream.brewster-ma.gov), or **Video recording** (tv.brewster-ma.gov).

Please note that for any item listed in this section the Select Board may take official action including votes.

1. Call to Order
2. Declaration of a Quorum
3. Meeting Participation Statement
4. Recording Statement: As required by the Open Meeting Law we are informing you that the Town will be video and audio taping as well as broadcasting this public meeting. In addition, if anyone else intends to either video or audio tape this meeting they are required to inform the chair.
5. Public Announcements and Comment: Members of the public may address the Select Board on matters not on the meeting's agenda for a maximum of 3-5 minutes at the Chair's discretion. The Select Board will not reply to statements made or answer questions raised during public comment but may add items presented to a future agenda.
6. Select Board Announcements and Liaison Reports
7. Town Manager's Report
8. Consent Agenda
 - a. Meeting Minutes: August 10, 2023, and August 17, 2023
 - b. Appointment to the Golf Commission: James Juras
 - c. Items Declared as Surplus: Department of Public Works
 - d. Facility Use Applications: Drummer Boy Park 2024 Craft Shows and Upper Mill Boat Ramp
 - e. One Day Liquor License Applications: Chamber of Commerce (2), Cape Cod Museum of Natural History (Date change request), Treats Catering Enterprises LLC, Brewster Ladies Library Association (with fee waiver request), Eldredge Farm Foundation (with fee waiver request) and Brewster Sportsman's Club (2)
 - f. One Day Entertainment License: Eldredge Farm Foundation (with Fee Waiver Request)
 - g. Special Event Application: Eldredge Farm Foundation
 - h. Fee Waiver Request: Conservation Commission Notice of Intent Filing Fee Waiver for Millstone Road Improvements
 - i. Acceptance of Gifts and Donations: Golf Commission and Town of Brewster



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9. 7:10PM Public Hearing: Seasonal All Alcohol Liquor License, The Peacemaker Inc., 2149 Main Street
10. 7:20PM Public Hearing: Fiscal Year 2024 Tax Rate Classification Hearing, Discussion, and Vote - Deputy Assessor James Gallagher
11. Update on Local Tax Relief Options & Discuss Next Steps
12. Report on FY23 Free Cash Certification
13. Vote on Fall Special Town Meeting Date of November 13, 2023
14. Vote to Open Fall 2023 Special Town Meeting Warrant & Discuss Article Overview
15. Update on Millstone Road Improvement Project Financing Options and Vote on Preferred Plan
16. Vote to Refer Accessory Dwelling Unit (ADU) Bylaw to Planning Board for Public Hearing
17. Discuss and Vote on Water Resource Task Force Recommendation to Apply for Exemptions for Bass River and Swan Pond Watershed Permits and Submit Notice of Intent for Herring River Watershed
18. Discuss and Vote on Request for Construction of Building Addition for Freemans Way Industrial Park Lot #5
19. Discuss Town Manager Performance Evaluation Results and Vote on FY24 Merit Increase
20. Discuss and Vote on FY24 Town Manager Goals
21. FYIs
22. Matters Not Reasonably Anticipated by the Chair
23. Questions from the Media
24. Next Meetings: September 18, September 27 (Joint Meeting with Planning Board on Local Comprehensive Plan), October 2, and October 16, 2023
25. Adjournment

Date Posted:
9/07/2023

Date Revised:

Received by Town Clerk:

BREWSTER TOWN CLERK

10 SEP 7 11:30AM