



Town of Brewster Select Board

2198 Main St., Brewster, MA 02631
townmanager@brewster-ma.gov
(508) 896-3701

SELECT BOARD MEETING AGENDA

2198 Main Street
May 6, 2024 at 5:45PM

Select Board

Ned Chatelain
Chair

Mary Chaffee
Vice Chair

Kari Hoffmann
Clerk

Cynthia Bingham

Dave Whitney

Town Manager
Peter Lombardi

**Assistant Town
Manager**
Donna Kalinick

Project Manager
Conor Kenny

**Executive
Assistant**
Erika Mawn

This meeting will be conducted in person at the time and location identified above. This means that at least a quorum of the members of the public body will attend the meeting in person and members of the public are welcome to attend in person as well. **As a courtesy only, access to the meeting is also being provided via remote means in accordance with applicable law. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast or affect remote attendance or participation, unless otherwise required by law.** Members of the public with particular interest in any specific item on this agenda, which includes an applicant and its representatives, should make plans for in-person vs. virtual attendance accordingly.

Members of the public who wish to access the meeting may do so in the following manner:

Phone: Call (312) 626 6799 or (301) 715-8592. Webinar ID:890 9291 0526 Passcode: 509224

To request to speak: Press *9 and wait to be recognized.

Zoom Webinar: <https://us02web.zoom.us/j/89092910526?pwd=WHM2V3hrVklhSTloWWhVU09kanUzQT09>

Passcode: 509224

To request to speak: Tap Zoom "Raise Hand", then wait to be recognized.

When required by law or allowed by the Chair, persons wishing to provide public comment or otherwise participate in the meeting, may do so by accessing the meeting remotely, as noted above. Additionally, the meeting will be broadcast live, in real time, via **Live broadcast** (Brewster Government TV Channel 18), **Livestream** (livestream.brewster-ma.gov), or **Video recording** (tv.brewster-ma.gov).

Please note that for any item listed in this section the Select Board may take officials action including votes.

1. Call to Order
2. Declaration of a Quorum
3. Meeting Participation Statement
4. Recording Statement: As required by the Open Meeting Law we are informing you that the Town will be video and audio taping as well as broadcasting this public meeting. In addition, if anyone else intends to either video or audio tape this meeting they are required to inform the chair.
5. Executive Session:
 - a. To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel (Fire Chief)
 - b. Approval of Executive Session Meeting Minutes (March 11, 19, and 22, 2024)
6. Public Announcements and Comment: Members of the public may address the Select Board on matters not on the meeting's agenda for a maximum of 3-5 minutes at the Chair's discretion. The Select Board will not reply to statements made or answer questions raised during public comment but may add items presented to a future agenda.
7. Select Board Announcements and Liaison Reports
8. Town Manager's Report
9. Consent Agenda
 - a. Approval of March 25, 2024 meeting minutes
 - b. Appointments: Alewife Committee Alternates
 - c. Facility Use Applications: Brewster Conservation Trust and Anglican Church of the Resurrection (and fee waiver)
 - d. Acceptance of Gift and Approval to Install Little Free Library on Stony Brook Road
 - e. Update Building Department Fee Schedule
 - f. Pass Through Town Application: Bike MS Cape Cod Getaway 2024
10. 6:10pm Public Hearing: Alteration of Premises Information for Annual All Alcohol On-Premises Club Liquor License for Ocean Edge Resort Ltd Partnership d/b/a Ocean Edge Inn and Conference Center



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11. 6:20pm Public Hearing: New Seasonal All Alcoholic Beverages Restaurant On-Premises Liquor License for Brewster Breakwater LLC, d/b/a Breakwater Kitchen and Seafood
12. 6:30pm Public Hearing: Annual Entertainment License for The Kitchen Cafe
13. Review and Vote on Change of Manager Liquor License Applications: Ocean Edge Resort Ltd Partnership d/b/a Ocean Edge Inn & Conference Center and Ocean Edge Resort Ltd Partnership d/b/a Linx Tavern and Bar
14. Review and Vote on Common Victualler License Application: OSPI LLC d/b/a Old Sea Pines Inn, 2553 Main Street
15. Review and Vote on Inn Holder License Application: OSPI LLC d/b/a Old Sea Pines Inn, 2553 Main Street
16. Review and Discuss Communications Audit Report and Communications Plan - Select Board FY24-25 Strategic Plan Goal G-2
17. Update on Plans to Expand Public Access to Sea Camps Properties - Select Board FY24-25 Strategic Plan Goal SC-1
18. FYIs
19. Matters Not Reasonably Anticipated by the Chair
20. Questions from the Media
21. Next Meetings: May 11 (Town Meeting) May 20, June 3 and June 17, 2024
22. Adjournment

Date Posted:
05/02/2024

Date Revised:

Received by Town Clerk:

BREWSTER TOWN CLERK
24 MAY 2 3:45PM