



Town of Brewster Finance Committee And Select Board

2198 Main St., Brewster, MA 02631
fincommeeting@brewster-ma.gov
(508) 896-3701

MEETING AGENDA

2198 Main Street

January 31, 2024 at 6:00PM

Finance Committee

Harvey (Pete) Dahl
Chair

Frank Bridges
Vice Chair

William Meehan
Clerk

Patrick Buckley

Andrew Evans

William Henchy

Alex Hopper

Robert Tobias

Robert Young

Town Manager
Peter Lombardi

Finance Director
Mimi Bernardo

This meeting will be conducted in person at the time and location identified above. This means that at least a quorum of the members of the public body will attend the meeting in person and members of the public are welcome to attend in person as well. As a courtesy only, access to the meeting is also being provided via remote means in accordance with applicable law. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast or affect remote attendance or participation, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda, which includes an applicant and its representatives, should make plans for in-person vs. virtual attendance accordingly.

Members of the public who wish to access the meeting may do so in the following manner:

Phone: Call (312) 626 6799 or (301) 715-8592. **Webinar ID:** 862 2956 9696 **Passcode:** 565167

To request to speak: Press *9 and wait to be recognized.

Zoom Webinar: <https://us02web.zoom.us/j/86229569696?pwd=MUhhJNGpoU3VocTZ0cTU0VGpYcWdVQT09>

Passcode: 565167

To request to speak: Tap Zoom "Raise Hand", then wait to be recognized.

When required by law or allowed by the Chair, persons wishing to provide public comment or otherwise participate in the meeting, may do so by accessing the meeting remotely, as noted above. Additionally, the meeting will be broadcast live, in real time, via **Live broadcast** (Brewster Government TV Channel 18), **Livestream** (livestream.brewster-ma.gov), or **Video recording** (tv.brewster-ma.gov).

Please note that for any item agenda item listed the Finance Committee may take action including a vote

1. Call to Order
2. Declaration of a Quorum
3. Meeting Participation Statement
4. Recording Statement - As required by the Open Meeting Law, we are informing you that the Town will be video and audio taping as well as broadcasting this public meeting. In addition, if anyone else intends to either video or audio tape this meeting, they are required to inform the chair.
5. Public Announcements and Comment: Members of the public may address the Finance Committee on matters not on the meeting's agenda for a maximum of 3-5 minutes at the Chair's discretion. Under the Open Meeting Law, the Finance Committee is unable to reply but may add items presented to a future agenda.
6. Town Manager/Finance Director Report
7. Five Year Capital Improvement Plan – FY2024-2028 - Presentation and Discussion
8. Capital Requirements – Town Meeting Spring 2024 – Presentation and Discussion
9. Nauset Regional School District Agreement – Update and Discussion
10. Nauset Regional School Department - Budget Update and Discussion
11. Liaison Reports
12. Approval of Minutes
13. Request for agenda items for future meetings
14. Matters Not Reasonably Anticipated by the Chair
15. Future Finance Committee Meetings
16. Adjournment

Date Posted:

Date Revised:

Received by Town Clerk:

PETER LOMBARDI,
TOWN MANAGER

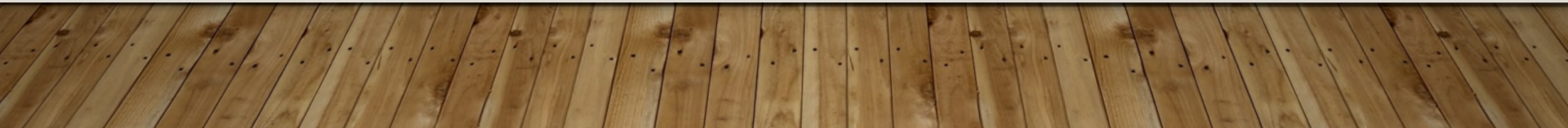
MIMI BERNARDO,
FINANCE DIRECTOR

DONNA KALINICK,
ASSISTANT TOWN
MANAGER

TOWN OF BREWSTER,
MASSACHUSETTS

JANUARY 31, 2024

FY24-FY28 CAPITAL IMPROVEMENT PLAN (CIP)



AGENDA

- Five-Year Capital Improvement Plan Overview
- All Funding Sources Summary
- Planned Free Cash Investments
- Nauset & Brewster Elementary Schools Detail
- Spring 2024 Capital Requests
- Telling Our (Capital) Stories

FY24-FY28 TOWN OF BREWSTER CIP OVERVIEW



- Major Projects
 - Nauset Regional High School (\$170M total)
 - Stony Brook School Roof & HVAC (\$12.3M)
 - Millstone Road Improvements (\$10.3M)
 - Captains Golf Course Maintenance Building & Irrigation System (\$13.3M)
 - Spring Rock Village Community Housing (\$1.5M)
- Ongoing Commitments
 - Integrated Water Resource Management Planning & Watershed Permits
 - Fleet, Facilities, and Equipment Re-investments

FY24-FY28 TOWN OF BREWSTER CIP OVERVIEW



- Unknown Capital Costs – require more information or policy direction
 - Stony Brook School Code Compliance
 - Drummer Boy Park Improvements
 - Future Cape Cod Sea Camps Projects, including a Community Center
 - Library Renovations/Improvements
 - Additional Wastewater Planning

TOWN OF BREWSTER 5 YEAR CIP OVERVIEW

Capital Projects FY24-28

All Capital Projects (Department Summary)

Expand All	FY24 Fall Capital	FY24 Spring Capital	FY25 Capital	FY26 Capital	FY27 Capital	FY28 Capital
▶ Public Works	\$ 11,522,463	\$ 60,000	\$ 1,345,000	\$ 1,805,000	\$ 4,605,000	\$ 1,820,000
▶ Nauset Regional High School	2,083,646	285,541	4,305,492	4,310,456	4,320,404	4,327,454
▶ Brewster Elementary Schools	75,000	205,000	2,969,237	11,217,363	100,000	100,000
▶ Golf Enterprise	1,700,000	0	1,010,000	1,065,000	1,475,000	1,435,000
▶ Fire	145,000	255,000	430,000	252,000	3,955,000	180,000
▶ Natural Resources	0	22,000	1,459,000	40,000	940,000	1,140,000
▶ Administration/ Select Board	150,000	100,000	615,000	400,002	400,000	200,002
▶ Water Enterprise	75,000	427,066	215,000	340,000	400,000	340,000
▶ Brewster Housing Trust	507,500	1,000,000	0	0	0	0
▶ Library	225,000	75,000	75,000	750,000	200,000	0
▶ Police	185,000	0	385,000	215,000	195,000	155,000
▶ Assessing	80,000	0	80,000	80,000	85,000	85,000
▶ Recreation	20,000	20,000	50,000	0	0	250,000
▶ Facilities	30,000	35,000	0	200,000	0	0
▶ Council on Aging	25,000	55,300	0	170,000	0	0
▶ Technology	40,000	0	40,000	45,000	45,000	50,000
▶ Cable/Media	15,000	17,500	30,000	0	12,000	23,000
▶ Building/Inspections	60,000	0	0	0	0	0
Total	\$ 16,938,609	\$ 2,557,407	\$ 12,988,729	\$ 20,889,821	\$ 16,732,404	\$ 10,105,456

Data filtered by Project, Governmental, Expenses and exported on January 29, 2024. Created with OpenGov

BREWSTER MAJOR CAPITAL FY24-28 (I OF 4)

TOWN OF BREWSTER CAPITAL REQUESTS OVER \$100K FY24-FY28

	<u>FY24 Fall</u>	<u>FY24 Spring</u>	<u>FY25</u>	<u>FY26</u>	<u>FY27</u>	<u>FY28</u>
<u>Administration / Select Board</u>						
Integrated Water Resource Planning/Implementatic	-	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
Golf Course Septic Upgrade (IWRMP)	-	-	-	200,000.00	200,000.00	-
Ponds Alternative Septic Pilot (IWRMP)	-	-	150,000.00	-	-	-
Electronic Records Archival Database Project	-	-	-	100,000.00	100,000.00	100,000.00
Community Center Feasibility Study	-	-	300,000.00	-	-	-
Ponds Management Plan & Pilot Pond Study	100,000.00	-	-	-	-	-
Millstone Road Housing	507,500.00	1,000,000.00	-	-	-	-
Subtotal:	607,500.00	1,100,000.00	550,000.00	400,000.00	400,000.00	200,000.00
<u>Council on Aging</u>						
COA Roof Replacement	-	-	-	170,000.00	-	-
Subtotal:	-	-	-	170,000.00	-	-
<u>Natural Resources</u>						
Stony Brook Mill Retaining Wall & Fishway Improvei	-	-	939,000.00	-	-	-
Low Lying Roads Improvements	-	-	-	-	100,000.00	-
Freemans Pond Culvert Wing Walls	-	-	480,000.00	-	-	-
Bike Trail Extension (Linnell Landing)	-	-	-	-	800,000.00	1,100,000.00
Subtotal:	-	-	1,419,000.00	-	900,000.00	1,100,000.00

BREWSTER MAJOR CAPITAL FY24-28 (2 OF 4)

TOWN OF BREWSTER CAPITAL REQUESTS OVER \$100K FY24-FY28

	<u>FY24 Fall</u>	<u>FY24 Spring</u>	<u>FY25</u>	<u>FY26</u>	<u>FY27</u>	<u>FY28</u>
<u>PUBLIC WORKS</u>						
G-12 Chevy 2016 Foreman Vehicle	-	-	100,000.00	-	-	-
L-5 BRC Rolloff Truck Replacement	-	-	-	-	225,000.00	-
Multi-Purpose Tractor	250,000.00	-	-	-	-	-
Replace Concrete Stanchions & Guardrail	-	-	-	100,000.00	100,000.00	100,000.00
DPW & BRC Buiding Maintenance/Site Improvemer	-	-	-	250,000.00	250,000.00	250,000.00
Dumptruck (H8 replacement)	-	-	-	-	275,000.00	-
Front End Loader (H2 replacement)	-	-	-	-	-	250,000.00
Route 137 Design & Construction	-	-	-	-	2,750,000.00	-
Other State Aid (Ch 90) Road Projects (TBD)	315,000.00	-	485,000.00	485,000.00	485,000.00	485,000.00
Millstone Road Construction	10,295,463.00	-	-	-	-	-
Subtotal:	10,860,463.00	-	585,000.00	835,000.00	4,085,000.00	1,085,000.00
<u>Facilities/Town Buildings</u>						
Crosby Cottage #3 Renovation	-	-	-	200,000.00	-	-
Subtotal:	-	-	-	200,000.00	-	-
<u>Fire</u>						
Engine Replacement (234/239)	-	-	-	-	1,300,000.00	-
Ladder Truck Replacement (237)	-	-	-	-	2,400,000.00	-
Subtotal:	-	-	-	-	3,700,000.00	-

BREWSTER MAJOR CAPITAL FY24-28 (4 OF 4)

TOWN OF BREWSTER CAPITAL REQUESTS OVER \$100K
FY24-FY28

<u>School Department</u>	FY24 Fall	FY24 Spring	FY25	FY26	FY27	FY28
Stony Brook School Asphalt & Rubber Roof Replacer	-	-	-	3,000,000.00	-	-
Eddy School Resurface Parking Lot & Drive	-	-	250,000.00	-	-	-
Eddy School Sidewall Shingle Replacement	-	-	400,000.00	-	-	-
Stony Brook HVAC Replacement	-	-	-	8,042,362.00	-	-
Stony Brook Replace Generator	-	-	300,000.00	-	-	-
Stony Brook HVAC Design	-	-	804,236.00	-	-	-
Stony Brook Playground Improvements	-	-	500,000.00	-	-	-
High School Renovation	2,083,646.00	-	4,012,813.00	4,010,460.00	4,012,908.00	4,012,270.00
NRHS Annual Capital Allocation	-	285,541.00	292,679.00	299,996.00	307,496.00	315,184.00
Subtotal:	2,083,646.00	285,541.00	6,559,728.00	15,352,818.00	4,320,404.00	4,327,454.00
<u>Water</u>						
Master Plan Update	-	327,066.00	-	-	-	-
Vehicle Replacement (truck 1930)	-	-	-	-	150,000.00	-
Subtotal:	-	327,066.00	-	-	150,000.00	-
	FY24 Fall	FY24 Spring	FY25	FY26	FY27	FY28
GRAND TOTAL:	16,036,609.00	1,712,607.00	10,878,728.00	19,507,818.00	15,655,404.00	8,842,454.00

BREWSTER CAPITAL FUNDING SOURCES SUMMARY

- Free Cash is primary funding source of Capital Improvement Plan
- Water & Golf Enterprise fund their own capital through Retaining Earnings
- Ambulance Receipts fund majority of Fire Department capital
- Short-term debt is paid within levy
- Excluded debt expected to double due to 2nd half of high school debt payments starting in FY26
- Funding sources are diversified and sustainable
- Town maximizes state and federal grant opportunities
- No specific planned use of Capital Stabilization fund in next 5 years

BREWSTER CAPITAL FUNDING SOURCES SUMMARY

Funding Sources Overview

Capital Projects FY24-28

	FY24 Fall Capital	FY24 Spring Capital	FY25 Capital	FY26 Capital	FY27 Capital	FY28 Capital
Excluded Debt	\$ 2,083,646	\$ 0	\$ 5,267,050	\$ 15,052,824	\$ 8,542,908	\$ 4,012,271
Free Cash	3,312,463	479,526	2,150,000	2,115,000	2,100,000	1,630,000
Golf Retained Earnings	1,350,000	0	1,010,000	1,065,000	1,475,000	1,435,000
Road Bond	5,750,000	0	0	0	0	0
Ch90 State Revenue	2,265,000	0	485,000	485,000	485,000	485,000
Federal Grants	0	0	1,179,000	0	1,920,000	0
State Grants	250,000	0	240,000	0	800,000	1,100,000
Short Term Debt	0	0	740,000	1,000,000	250,000	250,000
Water Retained Earnings	75,000	427,066	215,000	340,000	400,000	340,000
Operating Budget	0	285,541	292,679	299,996	307,496	315,184
Ambulance Fund	115,000	255,000	385,000	252,000	255,000	180,000
Community Preservation Funds	507,500	0	265,000	0	100,000	250,000
Brewster Affordable Housing Trust	0	1,000,000	0	0	0	0
Overlay	80,000	0	80,000	80,000	85,000	85,000
Donations	10,000	0	350,000	0	0	0
Golf Capital Stabilization	350,000	0	0	0	0	0
Other Available	50,000	75,300	0	200,000	0	0
Private Road Betterment RRFA	300,000	0	0	0	0	0
Water Quality Stabilization	100,000	0	150,000	0	0	0
Road Capital (Previously Appropriated)	200,000	0	0	0	0	0
Cell Tower Revenues	45,000	0	150,000	0	0	0
Cable RRFA	35,000	17,500	30,000	0	12,000	23,000
Re-appropriate existing articles	50,000	17,474	0	0	0	0
ARPA	10,000	0	0	1	0	0
Funding Source TBD	0	0	0	0	0	1
Total	\$ 16,938,609	\$ 2,557,407	\$ 12,988,729	\$ 20,889,821	\$ 16,732,404	\$ 10,105,456

Data filtered by Capital Funding Sources, Governmental and exported on January 29, 2024. Created with OpenGov

FINANCIAL RESERVES POLICY & HISTORY

- Financial Reserves Policy targets certified Free Cash balance of 5-7% of annual General Fund Operating budget (\$2.7M - \$3.8M)
- 5-year Free Cash average = \$4.25M
- ~\$2M target annual Free Cash appropriations on capital investments
- Target Free Cash year-end balances of 2-2.5% of annual General Fund operating budget (\$1.1-1.35M)
- Golf Retained Earnings: \$2.1M to start; \$750k after FY24 capital (15+% of operating budget)
- Water Retained Earnings: \$1.7M to start; \$1.2M after FY24 capital (~40% of operating budget)
- 25% of Short-Term Rental Revenues directed to Capital Stabilization fund – 15% to Water Quality Stabilization fund
- \$1.5M available in Capital Stabilization fund to help reduce debt for larger capital projects

5 YEAR FREE CASH INVESTMENTS

Capital Funded by Free Cash (department summary)

Capital Projects FY24-28

Expand All	FY24 Fall Capital	FY24 Spring Capital	FY25 Capital	FY26 Capital	FY27 Capital	FY28 Capital
▶ Public Works	\$ 2,687,463	\$ 60,000	\$ 860,000	\$ 1,070,000	\$ 1,120,000	\$ 1,085,000
▶ Administration/ Select Board	50,000	100,000	400,000	400,000	400,000	200,000
▶ Brewster Elementary Schools	75,000	205,000	475,000	175,000	100,000	100,000
▶ Police	140,000	0	215,000	215,000	195,000	155,000
▶ Library	175,000	55,000	75,000	0	100,000	0
▶ Natural Resources	0	4,526	40,000	40,000	140,000	40,000
▶ Technology	40,000	0	40,000	45,000	45,000	50,000
▶ Council on Aging	15,000	0	0	170,000	0	0
▶ Fire	30,000	0	45,000	0	0	0
▶ Facilities	30,000	35,000	0	0	0	0
▶ Building/Inspections	60,000	0	0	0	0	0
▶ Recreation	10,000	20,000	0	0	0	0
Total	\$ 3,312,463	\$ 479,526	\$ 2,150,000	\$ 2,115,000	\$ 2,100,000	\$ 1,630,000

Data filtered by Project, Governmental, Free Cash and exported on January 29, 2024. Created with OpenGov

NAUSET REGIONAL & BREWSTER SCHOOLS FY24-FY28 CAPITAL

- Annual Brewster debt payments for Nauset High School Renovation Project expected to increase by \$2M to \$4M in FY25 - full Brewster cost of project once long-term debt is issued
- Annual Nauset Regional capital allocation is \$285+k in FY25, with 2.5% annual escalator (raised through tax levy)
- Major Stony Brook Elementary HVAC & roof projects will require debt exclusions and will trigger mandatory code upgrades (amount TBD)
- Eddy School needs siding replacement & repaving parking lot and sidewalks (short-term debt)
- Added Stony Brook playground replacement (\$350k to be funded by Nauset Youth Alliance)
- Ongoing annual requests from elementary schools include funding for painting, flooring, technology, and plumbing/HVAC repairs
- Brewster School Committee to vote on updated 5-year plan in February 2024 & school officials to present capital request details to Town during upcoming budget meetings

NAUSET REGIONAL & BREWSTER SCHOOLS 5 YEAR CAPITAL

NRSD & BES Capital (detailed)

Capital Projects FY24-28

Collapse All	FY24 Fall Capital	FY24 Spring Capital	FY25 Capital	FY26 Capital	FY27 Capital	FY28 Capital
▼ Nauset Regional High School	\$ 2,083,646	\$ 285,541	\$ 4,305,492	\$ 4,310,456	\$ 4,320,404	\$ 4,327,454
High School Renovation	2,083,646	0	4,012,813	4,010,460	4,012,908	4,012,270
NRHS Annual Capital Allocation	0	285,541	292,679	299,996	307,496	315,184
▼ Brewster Elementary Schools	75,000	205,000	2,969,237	11,217,363	100,000	100,000
Stony Brook HVAC Replacement	0	0	0	8,042,362	0	0
Stony Brook School Asphalt & Rubber Roof Replacement	0	0	0	3,000,000	0	0
Stony Brook HVAC Design	0	0	804,236	0	0	0
Stony Brook Playground Improvements	0	0	500,000	0	0	0
Stony Brook School Roof Design	0	0	450,000	0	0	0
Eddy School Sidewall Shingle Replacement	0	0	400,000	0	0	0
Combined Technology	0	40,000	80,000	80,000	80,000	80,000
Stony Brook Replace Generator	0	0	300,000	0	0	0
Eddy School Resurface Parking Lot & Drive	0	0	250,000	0	0	0
Combined Painting Int/Ext	0	20,000	40,000	20,000	20,000	20,000
Eddy School Repair Sidewalk & Curbing	0	0	90,000	0	0	0
Stony Brook Generator Design	75,000	0	0	0	0	0
Combined Textbooks	0	50,000	0	0	0	0
Combined Replace/Refinish Flooring	0	0	0	40,000	0	0
Stony Brook School Flooring Replacement	0	40,000	0	0	0	0
Combined HVAC/Plumbing/Electrical Repairs	0	10,000	10,000	10,000	0	0
Replace Stairs to Playground/Field	0	0	25,000	0	0	0
Combined Hazardous Waste Abatement	0	0	0	25,000	0	0
Stony Brook School Hazardous Waste Abatement	0	25,000	0	0	0	0
Outdoor Classroom Accessibility	0	0	20,000	0	0	0
Combined Security	0	20,000	0	0	0	0
Stony Brook Code Compliance - Design	0	0	1	0	0	0
Stony Brook Code Compliance - Construction	0	0	0	1	0	0
Total	\$ 2,158,646	\$ 490,541	\$ 7,274,729	\$ 15,527,819	\$ 4,420,404	\$ 4,427,454

Data filtered by Project, Governmental, Capital & Special Projects, Expenses and exported on January 29, 2024. Created with OpenGov

SPRING 2024 CAPITAL PROJECTS

- Majority of Free Cash capital requests funded at Fall Special Town Meeting (\$3.3M of \$3.8M total)
- Town Meeting approval needed for most, but not all, projects
- Majority of projects funded via Free Cash (exceptions noted in parentheses)
- Select Board: Integrated Water Resource Management Planning including Watershed Permits
- Media Services: Camera upgrade (Meeting Room A)
- Facilities: Town Hall meeting room divider
- Fire Department: Personal protective equipment (ambulance receipts)
- Natural Resources: Fire panel replacement

SPRING 2024 CAPITAL PROJECTS

Spring Town Meeting Capital & Special Projects (ATM 5.11.24)		
<u>Department Name</u>	<u>Project Name</u>	<u>Amount Requested</u>
Select Board/Town Admin.	Integrated Water Resource Planning/Impementation	100,000.00
Media Services	Camera Upgrade (Meeting Room A)	17,500.00
Facilities	Room Divider Wall	35,000.00
Fire	Personal Protective Equipment	50,000.00
Natural Resources	Fire Panel Replacement	22,000.00
Brewster Elementary Schools	Combined Technology	40,000.00
	Combined HVAC/Plumbing/Electrical Repairs	10,000.00
	Combined Painting	20,000.00
	Combined Security	20,000.00
	Stony Brook Flooring Replacement	40,000.00
	Stony Brook Hazardous Waste Replacement	25,000.00
	Combined Textbooks	50,000.00
	Total	205,000.00
NRSD	NRHS Annual Capital Allocation	285,541.00

SPRING 2024 CAPITAL PROJECTS CONTINUED

- Elementary Schools: \$205k in total
- Nauset Regional School District: Annual capital allocation (tax levy)
- Public Works: MS4 compliance
- Council on Aging: Mini-van (Friends of Brewster Elders & COA gift account)
- Water Department: Ongoing distribution systems, buildings, and treatment facilities; Master Plan update (all Water Retained Earnings, \$150k state grant for Master Plan)
- Library: Auditorium AV upgrade (cable funds), Safety & security improvements, and Facility evaluation (shared with library funds)
- Recreation: Freemans Way fields guardrail replacement

SPRING 2024 CAPITAL PROJECTS CONTINUED

Spring Town Meeting Capital & Special Projects (ATM 5.11.24)		
<u>Department Name</u>	<u>Project Name</u>	<u>Amount Requested</u>
Council on Aging	COA Mini-van	55,300.00
Water Enterprise	Distribution Infrastructure	50,000.00
	Buildings & Treatment Facilities	50,000.00
	Master Plan Update	<u>327,066.00</u>
	Total	427,066.00
Brewster Ladies Library	Auditorium AV Upgrade	10,000.00
	Building Science Evaluation	40,000.00
	Public Safety & Security Improvements	<u>25,000.00</u>
	Total	75,000.00
Recreation	Guard Rail Replacement (Freemans Way Fields)	20,000.00
	Grand Total All Spring Capital & Special Projects	1,292,407.00

FREE CASH BALANCES & APPROPRIATIONS

- \$5.13M Certified Free Cash as of June 30, 2023
- \$3.34M Free Cash approved at Fall 2023 Town Meeting (includes Millstone Rd)
- ~\$480k Proposed Free Cash Expenditures for Spring 2023 Town Meeting
- \$1.3M Year-end Free Cash Balance if all capital approved in Spring 2024 (2.4% of annual GF operating budget)*

*Target is 2-2.5% per Financial Reserves Policy

01/31/2024

CHANGING THE NARRATIVE...

WITH CAPITAL STORIES

- Finance Team launched Open Gov platform in Winter 2022, starting with FY23 operating budget
- Goal of continuing to make budget information and processes more accessible and transparent
- 5 Year Capital Improvement Plan (CIP) was added to Open Gov platform in Winter 2023
- Brewster received the 2024 Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award for our FY24 budget, including our FY23-27 CIP
- FY24-28 Capital Improvement Plan is now available in Open Gov on Town website: [Click this link to go to the FY24-28 CIP capital projects homepage.](#)
- Capital stories are organized by department – provide project narratives, proposed funding mechanisms, and anticipated timing details



Town of Brewster, Massachusetts

Town Manager/Select Board Capital Projects

Investment in Town Manager/Select Board Capital Projects

Collapse All	FY24 Fall Capital	FY24 Spring Capital	FY25 Capital	FY26 Capital	FY27 Capital	FY28 Capital
• Administration/ Select Board	\$ 150,000	\$ 100,000	\$ 615,000	\$ 400,002	\$ 400,000	\$ 200,002
Integrated Water Resource Planning/Implementation	0	100,000	100,000	100,000	100,000	100,000
Golf Course Septic Upgrade (IWRMP)	0	0	0	200,000	200,000	0
Community Center Feasibility Study	0	0	300,000	0	0	0
Electronic Records Archival Database Project	0	0	0	100,000	100,000	100,000
Ponds Alternative Septic Pilot (IWRMP)	0	0	150,000	0	0	0
Ponds Management Plan & Pilot Pond Study	100,000	0	0	0	0	0
Historical Records Archival Database	0	0	65,000	0	0	0
Herring River Watershed Permit	50,000	0	0	0	0	0
Community Center Design/Construction	0	0	0	1	0	1
DBP Master Plan Update - Phase 2 Construction (including playground)	0	0	0	0	0	1
DBP Master Plan Update - Phase 1 Construction	0	0	0	1	0	0
Total	\$ 150,000	\$ 100,000	\$ 615,000	\$ 400,002	\$ 400,000	\$ 200,002

CHANGING THE NARRATIVE...

WITH CAPITAL STORIES

40001 - Integrated Water Resource Planning/Implementation (IWRMP)



These funds will be used to educate residents about the new stormwater bylaw, to provide support and technical assistance to the water resource task force and Pleasant Bay Alliance, and to work with MA DEP on new regulations and State Revolving Fund (SRF) eligible projects, including but not limited to IA septic systems.

Amount: \$100,000 annually
Funding Source: Free Cash
Expected Start Date: FY24-FY28

40002 - Golf Course Septic Upgrade (IWRMP)



Septic upgrades to best available technologies will be based on the results of the ongoing leaching rate study for the Pleasant Bay watershed. Making septic upgrades at the Golf Course demonstrates the Town's commitment to meeting our nitrogen reduction permit requirements by replacing the existing traditional septic system with an IA system.

Amount: \$200,000
Funding Source: Free Cash
Expected Start Date: FY26

40179 - Pond's Management Plan & Pilot Pond Study (IWRMP)



Funding to develop a Pond Management Plan and identify appropriate pilot projects to ensure pond health.

Amount: \$100,000
Funding Source: Water Quality Stabilization & Free Cash
Expected Start Date: Approved Fall TM 23



01/31/2024

CHANGING THE NARRATIVE...

WITH CAPITAL STORIES

01/31/2024



Collapse All	FY24 Fall Capital	FY24 Spring Capital	FY25 Capital	FY26 Capital	FY27 Capital	FY28 Capital
▼ Library	\$ 225,000	\$ 75,000	\$ 75,000	\$ 750,000	\$ 200,000	\$ 0
Roof Replacement - Construction	0	0	0	750,000	0	0
Elevator Replacement (Design & Construction)	225,000	0	0	0	0	0
Exterior Trim Repairs & Replacement / Painting	0	0	0	0	200,000	0
Roof Replacement - Design	0	0	75,000	0	0	0
Building Science Evaluation	0	40,000	0	0	0	0
Public Safety & Security Improvements	0	25,000	0	0	0	0
Auditorium AV Upgrade	0	10,000	0	0	0	0
Total	\$ 225,000	\$ 75,000	\$ 75,000	\$ 750,000	\$ 200,000	\$ 0

40100 - Exterior Trim Repairs & Replacement / Painting



The exterior paint of the building is peeling, and damage is visible to wood in areas in the older section of the building. Rotted trim would be replaced in conjunction with the painting.

Amount: \$200,000
 Funding Source: Free Cash/CPC
 Expected Start Date: FY27

40101 - Elevator Replacement (Construction)



The existing elevator frequently needs repairs and is over 25 years old. The Elevator provides ADA access to the main library areas.

Amount: \$225,000
 Funding Source: Free Cash/BLLA
 Expected Start Date: Approved Fall 23 TM

40222/40223 Roof Replacement (Design and Construction)



The Library roof is over 25 years old and water leaks through the skylights during storms. Funds would be sought first to design a replacement roof and then to construct the new roof.

Amount: \$75,000 and \$750,000
 Funding Source: Free Cash & Short-Term Debt
 Expected Start Date: FY25 & FY26



QUESTIONS?

01/31/2024