MAILING INSTRUCTIONS FOR 2024 BREWSTER RESIDENT BEACH, SHELLFISH & RECYCLING CENTER PERMITS

All permits will be issued via the mail-in program (cash or check) or online (credit card), there are no in-person sales of permits at Town Hall. Please contact permits@brewster-ma.gov with any questions regarding the permit process. All community pool memberships will be sold through our Recreation Department this season, please visit www.brewsterrecreation.com or contact recreation@brewster-ma.gov with questions regarding pool memberships, programming, and operations.

2024 Permit Fees				
Resident Beach Parking	Brewster Recycling Center	Shellfish Licenses		
\$25.00 for 1 st vehicle	\$50.00 1 st permit	\$40.00 Family (household members)		
\$25.00 for 2 nd vehicle	\$15.00 each additional permit	\$15.00 Residents 70+		
\$40.00 each additional vehicle		\$0.00 Residents 70+ (originally purchased		
		prior to Jan. 1 st , 2023- must renew annually)		

Senior Shellfish permits are available at the Brewster Council on Aging on Wednesdays & Fridays from 9am-3pm. Lifetime Senior Shellfish Permit holders (originally purchased prior to January 1, 2023) must renew annually at no cost. All new Senior Shellfish permits, including Veterans over age 70, pay an annual \$15 fee.

Permit Rules & Regulations:

- Beach Permits are required from June 15 through September 1, 2024.
- Recycling Center Permits are required as of July 1, 2024, current permits expire on June 30, 2024.
- Shellfish Licenses are valid from January 1st through December 31st, 2024. All Rules and Regulations for shellfish licenses can be obtained on our website: www.brewster-ma.gov, under Natural Resources Department.
- Residents must appear by name on the current real estate tax bill and/or the assessor's list of property owners.
- A copy of a <u>valid car registration</u> is required for each vehicle, with the license plate number clearly legible for all beach and Recycling Center permit purchases.
- If the address on the registration is not a Brewster address, a copy of the current Brewster Real Estate tax bill with an annual minimum amount of \$450.00 is required, ownership of the vehicle must match the ownership of the property to be eligible for resident permits.
- Dependent Children under the age of 19 (or up to age 24 with a college ID) who live with the listed property owner are eligible for permits with a valid registration and identification (driver's license, picture ID or student ID) with the same year-round address as the listed property owner.
- Renters and life-tenants must provide a copy of a <u>current 12-month</u> lease or 12 months of utility bills in their name, in addition to a copy of a valid vehicle registration.
- For properties held in a Trust and/or LLC, a copy of the pages which show the property address and names of Trustees and/or LLC members must be provided. *Only named Trustees/LLC members are eligible for permits. This excludes Trustees of life-estates, remainderman, and beneficiary interests. *
- For leased vehicles, a valid registration and the lease or monthly bill that connects the property owner to the registered vehicle is required to be submitted.
- For vehicles registered to a business, a business card with the resident's name and the name of the business to which the vehicle is registered to or a letter on company letterhead authorizing your personal use that connects the resident to the business and the vehicle must be submitted.
- Residents must have a beach permit to enter the former Cape Cod Sea Camps Bay Property to use the resident only beach and or community pool.

For the full set of permit rules and regulations for visit www.brewster-ma.gov/beach-information.

Beginning April 15, 2024, residents/taxpayers will have the option to purchase 2024 permits online via credit card payments at www.brewster-ma.gov. Please note that you will be directed to a third-party vendor for processing and there is a convenience fee charge for all online purchases.

BREWSTER RESIDENT/TAXPAYER 2024 ORDER FORM

To purchase permits by mail, the following **must** be included:

- Self-addressed, stamped envelope (failure to provide will delay processing)
 - o Not needed if ordering Recycling Center Permits <u>only</u>, as we use plate reader technology, no physical permits will be issued.
- Copy of vehicle registration (s) for Recycling Center and/or Beach Parking permits
- Copy of driver's license for Shellfish Licenses
- Proof of Residence (if the vehicle is not registered in Brewster or the vehicle is not registered to the property owner of record).
- Check payable to "Town of Brewster."

Name:

Brewster Address:

Please note that the following are required every year:

- ✓ Renters must provide a current 12-month lease or 12 months' worth of utility bills.
- ✓ If your vehicle is registered to a business, please include a business card or letter on company letterhead.
- ✓ If your vehicle is leased, please include a copy of your lease or monthly bill in the property owner's name.

Telephone:

Mailing Address (if different):

✓ For properties held in a Trust or LLC, documents showing named trustees/members.

Email Address:			
TYPE OF PERMIT For recycling center and beach, please designate which permit(s) are to be placed on which vehicle.	LICENSE PLATE #	STATE	AMOUNT DUE:
Example: 1st Recycling and 1st Beach	123ABC	MA	\$75.00
 Please include one check for all permits made payable to the Town of Brewster. Check for permits MUST be separate from Real Estate 	TOTAL AMOUNT DUE: \$		
Tax Payments.	MAIL TO: Town of Brewster, Attention: Permit Office		

For information on the Community Pool including memberships, rules and regulations, schedule, and programming visit www.brewsterrecreation.com

2198 Main Street Brewster, MA 02631