

Application for New Water Service Installation within the Town of Brewster

Account #: _____

Date: _____

To The Brewster Board of Water Commissioners :

I hereby make application for supply of water and the installation of water connection at:

Owner: _____

Street: _____ House No.: _____

Assessors Map No.: _____ Assessors Lot No.: _____

I agree to pay for the same according to the Rules and Regulations now in force or to be established by the Water Commissioners.

System Development Fee as established by the Water Commissioners attached to this application.

I agree by virtue of submitting this application that the water meter, pipeline and all fixtures and fittings used in said installation from the water main to the meter inclusive shall be the property of the Town of Brewster, and that an easement is hereby granted for maintenance and repair of same.

A Certified Septic Plan signed and dated by the Brewster Health Agent is required by the Brewster Water Department. If there is no Certified Septic Plan on file with the Board of Health additional information will be required on a case by case basis. Final decision of water service location shall be mutually agreed upon between the owner and the Superintendent of the Water Department. The Brewster Water Department or an Approved Water Installation Contractor must be contracted by the homeowner or agent thereof for all water works within the town of Brewster. I agree that the Water Department or its agents are not liable for damage to property or utilities, above or below ground, unless accurately specified or indicated on the service sketch.

The Water Department employees and contractors shall use care to minimize damage to lawn, shrubs, trees and other property. The equipment to be used for the installation shall be at the discretion of the Water Department. I agree to, at my option, to remove and replace sod, loam topsoil, shrubs, trees and driveway at my expense. I agree that the installation bill shall be paid in full prior to activation of the water service.

I understand that it is my responsibility to obtain any additional required permits from other Town Departments.

Signature of Owner or Agent: _____

Owner's Billing Address: _____

Owner's Telephone No.: _____ email: _____

Builder's Name and Mailing Address: _____

Builder's Phone No.: _____ email: _____

Water Service Installer: _____

Brewster Water Department Rate and Service Charge Schedule
Effective: July 1, 2019

Service Size	Amount	Meter Size:	Amount
1"	\$1,000.00	5/8"	\$335.00
1.5"	\$3,334.00	¾"	\$380.00
2"	\$5,333.00	1"	\$430.00
3"	\$6,000.00	1.5"	\$930.00
4"	\$8,000.00	2"	\$1165.00
		3"	\$3179.00
		4"	\$4758.00

When a Water Installation Contractor requests the assistance of the Brewster Water Department for any waterworks within the Town of Brewster, the property owner will be billed for time and materials used.

Service Permit Fees:

Trenching Permit	\$40.00 (based on State of Massachusetts)
Cut and Cap of Water Service	\$200 Minimum / 4 hours
Cut and Cap of Water Service	Over 4 Hours for Cut & Cap is \$50.00 per/hr.
Relay / Relocation of Existing Water Service Permit	\$50.00
Turn Off Water for Relay / Remove Meter	\$25.00
Turn On Water for Relay / Install Meter	\$25.00
Inspection of Relay – Billed to Home Owner	\$50.00
*Police Detail – 4 Hour Minimum (\$50 per/hr.)	\$200.00
*Police Detail – Over 4 Hours is billed at 8 Hours	\$400.00
Condominium Conversion of Existing Property	\$500.00 (50% of System Development Fee)
Household Fire Suppression System Fee up to 2"	\$1000.00

**Police details based on Brewster Police Department Union Contract.*

Sub-Division Tapping and Fire Service Line Fees: *Does not include expense of individual water service.***

1"	Fire line / Tapping Fee	\$1000.00
2"	Fire line / Tapping Fee	\$1500.00
4"	Fire line / Tapping Fee	\$1950.00
6"	Fire line / Tapping Fee	\$2535.00
8"	Fire line / Tapping Fee	\$3295.00
10"	Fire line / Tapping Fee	\$4285.00
12"	Fire line / Tapping Fee	\$5570.00
16"	Fire line / Tapping Fee	\$7240.00

Seasonal Install and Removal of Water Meter:

All residents are on a Call-in basis.

All balances must be paid in full before water can be turned back on.

Someone over the age of 18 must be present during seasonal turn on/off. Only exception is if house has a meter pit, a crawl space or bulkhead that does not have access to the house.

Meter Installation - \$25.00

Meter Removal - \$25.00

Final Reading: When requested to produce a final water bill there will be a charge of \$30.00 per issuance. This is in addition to the water consumption and monthly service maintenance fee.

Department Work Done on Labor Basis:
 Per hour/per staff member - \$50.00
 Per hour/machine & operator - \$100.00
 All materials at cost plus \$30%

Flushing and Sampling New Mains: a one-time fee of \$200 plus labor and all sampling fees.

Confined space Entry Labor Fee:

Per 3 hour minimum for staff to enter any confined space meter pit: \$400.00 plus materials. Additional hours beyond 3 charged at Labor Hourly Rate.

Service Call Charges:

A service call will be charged when personnel are requested at a property for situations that are outside the responsibility of the Brewster Water Department. This includes “no water” where valves are found in off position, leaks after the meter, frozen pipes, etc.

During business hours: \$50.00 (includes one labor hour if calls results in billable labor).

During non-business hours: \$100.00 (includes one man hour of labor if call results in billable labor).

Unpaid Bills – Balances Due:

Effective July 1, 2008, a late payment penalty was set parallel with the Town Treasurer at 14% annual interest rate. Water Department customers will be charged interest on unpaid balances beginning forty-five days from the date of bill issuance and then every 30 days with balance of \$4.00 or more.

Reactivating Inactive Service: \$100 fee plus a service call fee for installing a new water meter

**WATER BILLS ARE MAILED TWICE A YEAR BASED ON THE BILLING PERIODS OF JANUARY THROUGH JUNE AND JULY THROUGH DECEMBER.
 FEES & CHARGES**

The Brewster Water Commissioners are in full support of the continuing efforts of the town to purchase vacant land within critical drinking water protective areas. It is in the spirit of this progressive planning that a portion of revenue collected from water rates will be set aside for future land purchases.

WATER RATES – Effective January 1, 2016

Water Usage: Step 1: \$2.27 per 1,000 gallons from 0 to 5,000 gallons of usage per billing cycle.
 Step 2: \$4.86 per 1,000 gallons over 5,000 gallons of usage per billing cycle.

SYSTEM MAINTENANCE FEE – based on meter size:

Meter Size	Per Bill Cycle
5/8" or 3/4"	\$70.00
1"	\$135.00
1.5"	\$170.00
2"	\$210.00
3"	\$275.00

*****Please Note: The System Maintenance Fee is a minimum charge regardless of water consumption. The purpose of this minimum charge is to recover the costs associates with the daily operation of the department.***

FIRE LINE FEE:

Fire Line Size	Per Bill Cycle
1"	\$60.00
2"	\$80.00
4" – 8"	\$160.00

Per 3 hour minimum for staff to enter any confined space meter pit: \$400.00 plus materials
 Additional hours beyond 3 charged at Labor Hourly Rate

**Brewster Water Department Rate and Service Charge Schedule
 Effective March 1, 2013**

Service Installations / Relays and Relocations:

1" \$10.00 per foot, material is itemized.
 1 ½" \$11.00 per foot, material is itemized.
 2" \$12.00 per foot, material is itemized

Service Call Charges

A service call will be charged when personnel are requested at a property for situations that are outside the responsibility of the Brewster Water Department. This includes "no water" where valves are found in off position, leaks after the meter, frozen pipes, etc.

During business hours: \$40.00 (includes one labor hour if call results in billable labor).

During non-business hours: \$100.00 (includes one man hour of labor if call results in billable labor).

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SYSTEM MAINTENANCE FEE:**Based on meter size:**

5/8" or ¾" \$70.00 per billing
1" \$135.00 per billing
1 ½" \$170.00 per billing
2" \$210.00 per billing
3" \$275.00 per billing

Please note:

The System Maintenance Fee is a minimum charge regardless of water consumption. The purpose of this minimum charge is to recover the costs associated with the daily operation of the department.

Fire Sprinkler:

2" Fire Sprinkler Charge \$160.00 yearly (billed semi-annually)
 4" and above Fire Sprinkler Charge \$320.00 yearly (billed semi-annually)

Frozen Water Meter:

Repair fee of \$50.00 will be charged, plus cost of materials and an additional service charge due to negligence in the amount of \$50.00. If water meter damaged beyond repair – any replacement meter parts will be charge at full cost.

Reactivating Inactive Service: \$100.00 fee plus service call fee for installing new water meter.

Reactivation of a Permanent Shut-off Service:

Will require new Service Application and System Development Fee.

Approved Contractors:
THIS LIST IS IN ALPHABETICAL ORDER

<u>Contractors</u>	<u>Addresses</u>
Barrows Excavating Ph.: 508-430-2663	Queen Anne Road Harwich, MA 02645
R.J. Bevilacqua Construction Corp. Ph.: 508-833-4899 Fax: 508-833-6359	PO Box 628 Forestdale, MA 02644
Bortolotti Construction, Inc. Ph.: 508-771-9399 F: 508-428-9399	PO Box 704 Marstons Mills, MA 02660
C. C. Construction Phone: 508-398-1811 F: 508-398-1866	15 Diamonds Path P.O. Box 1493 South Dennis, MA 02660
Chase and Merchant Phone: 508-398-2116	30 Naushon Road Dennisport, MA 02639
Dig-It Construction, LLC Phone: 508-432-1635	22 Diamonds Path PO Box 268 South Dennis, MA 02660
GFM Enterprises Phone: 508-349-7300	57 Route 6A Orleans, MA 02653
J.W. Dubis & Sons, Inc Phone: 508-945-0283 F: 508-945-0288	79 Stony Hill Road Chatham, MA 02633
LVA Construction Phone: 508-896-8634	64 Cummings Road Brewster, MA 02631
John Martin, Inc. Phone: 508-240-0668 F: 508-240-0699	32 Rayber Road Orleans, MA 02653
MCE Dirtworks, Inc. Phone: 508-240-5541	3 Main Street, #5 Eastham, MA 02642
Norgeot Inc. Ph.: 774-722-4503	761 S. Orleans Road Brewster, MA 02631
Northeast Construction Phone: 508-896-7713 F: 508-896-8532	PO Box 2350 Brewster, MA 02631
Robert B. Our Co., Inc. Phone: 508-432-0530 F: 508-432-7057	Great Western Road North Harwich, Ma 02645
PKM Contractors, Inc. Phone: 508-385-5993	PO Box 775 East Dennis, MA 02641
F.L. Quinn Phone: 508-255-4544	PO Box 514 Orleans, MA 02653
Roderick Construction Co., Inc. Phone: 508-420-1256	516 River Road, PO Box 370 Marstons Mills, MA 02648

SPECIFICATIONS

New Water Service Installations in the Town of Brewster

1. The System Development Fee must be paid prior to installation of the water service. If the property has been assessed for charges from a completed Water Betterment, the connection fee will be waived.
2. The Brewster Water Department must have an approved plot plan showing the septic system and proposed route of the new water service installation, signed and dated by the Brewster Health Department. If the property is currently serviced by a private well, an approved current plot plan showing house and septic location must be marked by the Brewster Water Department indicating where the water service line will be installed. All water service installation routes are at the discretion of the Brewster Water Department. No changes to planned installation routes may take place without consent of the Brewster Water Department.
3. Water service and water meter sizes will be determined by the Brewster Water Department.
4. No component of the water service will be within three (3) feet of the electric service panel. This will be measured from the face of the panel out or laterally from vertical line drawn from the edge of the panel.
5. By Legislation of the Commonwealth of Massachusetts: no physical connection shall be made between a public water supply and any other source of water supply.

For those who are currently on a well: If you wish to maintain your well, the well cannot be connected in any way to the town water service line or household plumbing connected to the town water service line. It is the customers' responsibility to contact a plumber to complete any necessary changes to household plumbing in order to connect the new water service line to the household plumbing. If your current well water supply will be interrupted by the installation of the new water service line, prior arrangement and coordination with the plumber and the Water Department / water contractor will be necessary to minimize delays in connecting the new water service line to your household plumbing.

5. The Water Department / water contractor shall make all arrangements for the services of uniformed police officers to such extent and at such locations as to protect and facilitate the movement of vehicular and pedestrian traffic. The Brewster Police Department will be the sole jurisdiction of determining this need on a case by case basis.
6. A water meter will be set at the request of the homeowner or agent thereof. The Brewster Water Department must have access to the property to set a water meter. The water meter must be in a weather tight area. In winter months, a heating system or hotbox must be in place before a water meter will be installed. Clear access to the water meter shall be maintained at all times.

Methods of Procedures for Service Installations

Prior to any installation by an approved contractor, the Brewster Water Department must have:

1. An application on file with an approved Septic Plan, signed and dated by the Town Health Agent, showing water service location. Service size and meter size must be approved by Brewster Water Department.
2. A copy of an approved road opening permit for Town Ways or a written statement that the location is not on a Town Way.
3. A minimum of twenty-four hours notice of intent to install a service.
4. Any additional required permits from other Town Departments, including but not limited to Conservation and Building.

All water services installed by an approved contractor within the Town of Brewster shall comply with the following regulations:

1. All materials used shall meet with current specifications of the Brewster Water Department.
2. All services must have a tracer wire that has been stripped and connected to the corporation, curb stop and cellar valve.
3. All services shall be flushed and held under pressure with all connections checked for leakage.
4. The contractor shall notify the Brewster Water Department when the service is completed and ready for inspection (during normal working hours). Any service or portion of a service that has been backfilled prior to an inspection will result in the entire service being rejected.
5. Any ground or area along the roadway or other property disturbed during the service installation shall be repaired by the installation contractor to the satisfaction of the Brewster Water Department.
6. The Contractor will be responsible for any damage to bituminous concrete surfaces incurred while installing water service on public and private ways. These surfaces shall be repaired in accordance with the Department of Public Works Specifications.
7. The Board of Water Commissioners reserves the right to change these regulations at any time.