

FY22 DEPARTMENTAL NARRATIVES

Department: **Planning (175)**

FY21 Projects & Accomplishments:

- Maintained land use review and permitting services during COVID to support both conservation efforts and small businesses, including:
 - Town of Brewster Open Space Acquisition, McQuerty Road
 - Site Plan Approval for local food truck, "Dancing Spoons"
 - Ocean Edge Outdoor Dining Tent Permit Modification
 - Solar PV Carports at the Captain's Driving Range and Golf Course
 - Elevation Financial, LLC Use Variance to allow redevelopment of the former Wingate Assisted Facility as rental housing
 - Next Grid, Inc. redevelopment of former disturbed mining site off Freeman's Way for ground mounted solar PV array
- Initiated Vision Planning Committee process to develop a Local Comprehensive Plan (projected completion FY 23).
- Initiated Hazard Mitigation Planning process (projected completion FY22)

FY22 Goals & Initiatives:

- Planning Board zoning bylaw amendment process for Fall Town Meeting adoption of amended floodplain development bylaw (FEMA requirement as a Community Rating System [CRS] community under the National Flood Insurance Program).
- Planning Board zoning bylaw amendment process for Fall Town Meeting adoption of Stormwater Development Bylaw & Regulations consistent with MS4 permit requirements.
- Local Adoption of the Brewster Hazard Mitigation Plan.
- Cape Cod Commission Certification and Local adoption of the Brewster Local Comprehensive Plan.

[Summary](#)

EXPEND FY18 EXPEND FY19 APPROP FY20 EXPEND FY20 APPROP FY21 REQUEST FY22 CHANGE

PERSONNEL SUBTOTAL
(Form 2)

162,066	153,046	169,315	167,628	177,668	178,988	0.74%

OPERATING SUBTOTAL
(Form 3)

1,486	2,078	2,000	1,206	2,500	2,500	0.00%

TOTAL DEPARTMENT BUDGET
(Form 2 + Form 3)

163,552	155,124	171,315	168,834	180,168	181,488	0.73%
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DEPARTMENT: 175 - Planning & Development Department FY22 Personnel Budget

Total Full Time Salaries/Wages	158,160
Total Part Time Salary	20,828
Total Longevity	-
Total Education	-
Total Certification Pay	-
Total Holiday Pay	-
Total Other Pay	-
Shift Differential	-
Overtime	-
Salary Subtotal	178,988

ACCT # ACCOUNT NAME EXPEND FY18 EXPEND FY19 APPROP FY20 EXPEND FY20 APPROP FY21 REQUEST FY22

5305	Training Seminar- Planning Board	120	105	250	245	250	250
5346	Printing	0	139	250	63	250	250
5400	Supplies	689	1,135	500	224	1,000	1,000
5707	Meetings	145	145	200	45	200	200
5710	Mileage	372	202	500	88	500	500
5730	Dues/ Memberships	160	351	300	541	300	300

OPERATING SUBTOTAL		1,486	2,078	2,000	1,206	2,500	2,500
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